



Australian Government
**Department of Agriculture
and Water Resources**

10 June 2016

Import Industry Advice Notice

52/2016

Coversheet for submission of military documentation

Who does this notice affect?

All military clients currently lodging import documentation for biosecurity assessment via email.

What has changed?

To continue the department's approach in modernising and improving service delivery, military clients and their brokers/agents will now be able to use a military-specific coversheet when submitting documents to the department for assessment. The new coversheet will make processing military documentation easier for both clients and the department.

[Manual entry lodgment cover sheet for military consignments](#)

When sending an email to [Import Assessment](#), please ensure that you include "Military" in the subject line of the email.

For all Full Import Declarations (FIDS) the Cargo Online Lodgment System (COLS) is to be used. Any documentation received that does not fit the above criteria, will be returned back unassessed and you will be advised of the correct channel to use.

Requests for document assessment outside business hours can be made using this form, prior to lodging import documents:

[Request to have import documents assessed outside business hours](#)

Further information?

For more information please contact the department on 1300 004 605 (+61 8 8201 6185 for international callers).

Sign up to receive an email alert when a new Import Industry Advice Notice is published. Go to agriculture.gov.au/subscriptions.

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