



**Australian Government**  
**Biosecurity Australia**

**BIOSECURITY AUSTRALIA  
REQUEST FORM**  
**for a copy of the Spreadsheet Model and user password  
for the  
Revised draft import risk analysis report for apples from New Zealand (2005), model.**

**SECTION 1: STAKEHOLDER CONTACT DETAILS**

<b>Company/Organisation Name</b>	<b>Acronym</b>
<input style="width:95%" type="text"/>	<input style="width:95%" type="text"/>

**Postal Address**

Street / PO Box Number Australia)	Suburb	State/Province	Postcode	Country (if not Australia)
<input style="width:95%" type="text"/>	<input style="width:95%" type="text"/>	<input style="width:95%" type="text"/>	<input style="width:95%" type="text"/>	<input style="width:95%" type="text"/>

**PERSONAL CONTACT DETAILS**

Salutation (circle one or write)						Telephone Number
<b>Dr</b>	<b>Mr</b>	<b>Ms</b>	<b>Mrs</b>	<b>Miss</b>	<input style="width:95%" type="text"/>	<input style="width:95%" type="text"/>
First name (required)						Mobile Number
<input style="width:95%" type="text"/>						<input style="width:95%" type="text"/>
Last Name (required)						E-Mail Address (mandatory)
<input style="width:95%" type="text"/>						<input style="width:95%" type="text"/>

**SECTION 2: READING AND ACKNOWLEDGING THE TERMS OF USE**

Please read the attached Terms of Use then sign or tick this request form.

**I have read and agree to the Terms of Use :**      (please tick the box if you accept the Terms of Use)     

<b>Signed</b>	<b>Dated</b>
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## **Instructions for completing the Request Form**

A Request Form must be completed by each individual who wishes to access the Spreadsheet Model. A unique password will be issued to each individual authorised to access the Spreadsheet Model.

### **Section 1: Stakeholder Contact Details**

This section seeks contact information for an individual or an individual within a company or organisation. On receipt of a signed request form we will use electronic mail to provide a copy of the spreadsheet model and a password to open the file. The personal contact details will only be used if insufficient information is provided to fully service your request.

### **Section 2; READING AND ACKNOWLEDGING THE TERMS OF USE**

This section requires an acknowledgement that the individual making the request has fully read and understood the Terms of Use. If the document is to be returned by email a tick in the box and a date will be required. Alternatively if the Request Form is sent by fax or post a signature and date will be required.

### **Next Steps**

Completed Request Forms should be returned by:

- e-mail to: [plantbiosec@daff.gov.au](mailto:plantbiosec@daff.gov.au); or
- mail to:

Technical and Administrative Services,  
Plant Biosecurity,  
Biosecurity Australia,  
GPO Box 858  
CANBERRA ACT 2601; or

- fax to: 02 6272 3307

On receipt of a fully completed request form, including the agreement to the Terms of Use, Biosecurity Australia will email a copy of the Spreadsheet Model and a user password to open the Spreadsheet Model.

Further assistance and support for running this Spreadsheet Model can be obtained by contacting Mr David Heinrich by email [david.heinrich@daff.gov.au](mailto:david.heinrich@daff.gov.au) or by phone (02) 6272 3320 during normal office hours.

## Terms of Use

### 1. Acceptance of terms and conditions

Biosecurity Australia makes the excel Spreadsheet *Revised Draft Import Risk Analysis Report for Apples from New Zealand, model* ("Spreadsheet Model") available solely for the purpose of assisting stakeholders ("You") to provide comments and/or a submission to Biosecurity Australia in respect of Biosecurity Australia's *Revised Draft Import Risk Analysis Report for Apples from New Zealand (2005)*.

Your use of the Spreadsheet Model is subject to the terms and conditions set forth in this document and any changes to this document that Biosecurity Australia may publish from time to time (collectively, the "Terms of Use"). Please read the Terms of Use carefully before proceeding to request the Spreadsheet Model. In order for You to be provided with the Spreadsheet Model and a password, the following Terms of Use (as amended from time to time) must be accepted under section 2 of the request form. If You do not indicate that You agree to be bound by the Terms of Use, You will not be provided with the Spreadsheet Model.

**By accessing or using this Spreadsheet Model in any way, You agree to and are bound by the Terms of Use.**

### 2. Use of software

In order to access the Spreadsheet Model, You will need to use @Risk software ("Software"), a commercially available software program. **You must ensure that You are permitted or otherwise licensed to use the Software.** Use of the Software is governed by the terms of the license agreement that accompanies or is included with the Software.

### 3. Intellectual property

The information contained in the Spreadsheet Model, as well as their selection and arrangement, may be protected by copyright, trademark, patent, and/or other intellectual property laws, and any unauthorised use of the Spreadsheet Model may violate such laws and the Terms of Use. Except as expressly provided in the Terms of Use, the Department does not grant any express or implied rights to use the Spreadsheet Model. You agree not to copy, republish, download, transmit, modify or assign to anyone, or create derivative works based on the Spreadsheet Model, except as expressly authorised in the Terms of Use.

### 4. Use of Spreadsheet Model

You may view, download, and print the Spreadsheet Model subject to the following conditions:

- i. the Spreadsheet Model may be used solely for the purpose of assisting You (including your employees and other authorised persons), to prepare a submission to Biosecurity Australia for the Revised draft import risk analysis report for apples from New Zealand in respect of an application from New Zealand to export apples to Australia;
- ii. the content of the Spreadsheet Model formula may not be modified or altered in any way;
- iii. You may not provide the Spreadsheet Model to any third party whatsoever without the written consent of Biosecurity Australia subject to the provisions in 4 i;
- iv. You may not remove any copyright or other proprietary notices contained in the Spreadsheet Model;
- v. Biosecurity Australia reserves the right to revoke the authorisation to view, download, and print the Spreadsheet Model at any time, and any such use shall be discontinued immediately upon notice from Biosecurity Australia; and
- vi. the rights granted to You constitute a license and not a transfer of title.

### 5. User conduct

In using the Spreadsheet Model, You agree:

- i. not to disrupt or interfere with any other person's ability to use and access the Spreadsheet Model;
- ii. not to upload, post, or otherwise transmit through the Spreadsheet Model or web site any viruses or other harmful, disruptive, or destructive files;
- iii. not to create a false identity;
- iv. not to use or attempt to use another's account, password, service, or system;
- v. not to access or attempt to access any information which You are not authorised to access;
- vi. not to disrupt or interfere with the security of, or otherwise cause harm to, the Spreadsheet Model, accounts, passwords, servers, or networks connected to or accessible through the website or any affiliated or linked sites.

### 6. Use and protection of password

You are responsible for maintaining the confidentiality of your password. You are responsible for damages resulting from all uses of your password, whether actually or expressly authorised by You, unless access to Your password was obtained through no fault or negligence of your own.

### 7. Risk

You agree that You use the Spreadsheet Model and password entirely at Your own risk.