



Request to have treatment results assessed outside business hours

Section A: General information

Purpose of this form For importers or agents to request an assessment of onshore treatment results outside our business hours of 6:30 am to 4:30 pm Monday to Friday (excluding public holidays).

Subject to officer availability, bookings can be scheduled for:

- weekdays – from 6:30 pm to 9:30 pm
- weekends – from 1:00 pm to 4:00 pm.

We prioritise perishable and selected emergency services goods.

Non-perishable goods

Submit requests via the BOT rather than requesting service outside business hours.

Deadline for submission

Submit this form no later than 3:00 pm either:

- on the day of service, or
- the last business day that falls before you require assessment of the treatment results.

We will respond by 4:00 pm on the day that we receive your request.

Cancellations

Charges may apply if you:

- do not notify us of the cancellation prior to the scheduled assessment start time, or
- do not lodge the record of fumigation result

To complete this form

Save the form to your desktop or device. Open and complete the form using the latest version of Adobe Acrobat Reader. Do not work on the form in your web browser. Download the for your smartphone or tablet.

Processing fee

Application fees apply. See .

Submit your form

- Use the 'Submit' button at the end of this form and select 'Send'.

or

- Email the form to .

More information Cargo Operations – Assessment Onshore Biosecurity Measures

Department of Agriculture, Fisheries and Forestry

Phone 1800 900 090 (within Australia)
+61 3 8318 6700 (outside Australia)

Email

Section B: Importer

1 Business name (legal entity name)

2 Brokerage (legal entity name)

Branch identification number

3 Treatment provider

Treatment provider name

Approved arrangement number

Treatment location (state or territory)

4 Contact person (authorised to sign this form)

Given names

Family name

Work phone

Mobile phone

Email

Section C: Assessment booking

5 Time and date you wish to have treatment results assessed. This must be on either a:

- weekday – from 6:30 pm to 9:30 pm, or
- weekend – from 1:00 pm to 4:00 pm

Time (pm)

Date (dd/mm/yyyy)

Section D: Consignment details

6 Provide entry number, commodity and treatment type for each item

Aims Entry number – Job number	Commodity	Treatment type (e.g. 'Methyl bromide, 'Sulfuryl fluoride')

Section E: Importer declaration

To be completed by the contact person named in question 4, in _____ of this application

I declare that the information I have provided is true and correct. I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months' imprisonment.

I have read and _____ understood the and Privacy Policy.

Signature (type or sign your name)

Date (dd/mm/yyyy)

Full name

Section F: Privacy notice

'Personal information' means information or an opinion about an identified, or reasonably identifiable, individual.

By completing and submitting this form you consent to the collection of all personal information contained in this form.

The Department of Agriculture, Fisheries and Forestry collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form for the purposes of assessing your request and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your request.

The department may disclose your personal information to the Department of Home Affairs and other Australian Government agencies, persons or organisations where necessary for the purposes described, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See our _____ web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, email our Privacy Officer at _____.