

APPENDIX 9 PRODUCTION AREA AUDIT CHECKLIST



Audit date	
Auditor's name	Auditor's signature
Auditee's name	Auditee's signature

Notes:

1.0	Documentation and training	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
1.1	Is a copy of the current National Biosecurity Manual held on the production area and readily available?	1.1				
1.2	Have staff been given instruction in the relevant parts of the Manual?	1.2				
1.3	Is a record kept of all relevant training received by employees?	1.2				
1.4	Is a bird mortality register being maintained?	4.4				
1.5	Is an appropriate bird movement register being maintained?	4.4				

Notes:

2.0	Facility standards	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
2.1	Does the production area have a perimeter fence and can access routes be closed off to prevent vehicle entry?	2.1 2.4				
2.2	Is there a sketch or map clearly defining the production area and the property, including all access roads and gates?	2.3				
2.3	Is there adequate signage to inform visitors of the Biosecure Area and what action they should take?	2.4				

2.0	Facility standards	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
2.4	Is there an off-site parking area for visitors?	2.5				
2.5	Are footbaths available and used at all entrances allowing personnel access to sheds?	2.6				
2.6	Are the footbaths inspected daily and replenished as required?	4.3.3				
2.7	Alternative to 2.5 and 2.6: Is a separate pair of boots available and used for each poultry enclosure?	2.6				
2.8	Is the area around the sheds neat and tidy? E.g. mown grass.	2.9				
2.9	Is hand sanitiser or washing facilities available and used at all entrances allowing personnel access to sheds?	2.6				
2.10	Are other livestock excluded from the production area or effectively restricted so that their faeces cannot come in contact with poultry either directly or indirectly, e.g. water draining into poultry areas/sheds?	2.2 2.14				
2.11	Are the sheds bird proof?	2.8				
2.12	Are no other pet caged or aviary birds or pigs held on the property?	2.15				

Notes:

3.0	Personnel standards	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
3.1	Is there a signed Personnel Quarantine Declaration for each employee?	3.1.1				
3.2	Is there a visitors' log and are all production area visitors required to complete their details in the book?	3.4				
3.3	Are the conditions of entry to the production area prominently displayed near the visitors' log?	3.4.1				

Notes:

4.0	Water treatment	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
4.1	Is there a water sanitising system in place for the production area?	2.13 4.1				
4.2	If chlorination is used, is the level tested daily and recorded?	4.1 4.1.2				
4.3	If another sanitising system is used, is there a system in place to ensure that the water is being sanitised effectively?	4.1.4				
4.4	Is the effectiveness of the sanitising confirmed by independent microbiological testing on an annual basis if required?	4.1.4				

Notes:

5.0	Vermin control program and rodent baiting program	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
5.1	Is an appropriate vermin control strategy documented?	2.11				
5.2	Is there a rodent baiting program in place in the production area?	2.12				
5.3	Is there a plan showing the location of bait stations?	2.12				
5.4	Are the baits regularly checked for activity and replaced; and is there a record of this process?	2.12 4.2				

Notes:

6.0	Cleaning and ground maintenance	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
6.1	Has spilt feed been cleaned up around silos?	2.17 4.3				
6.2	Is the feed system closed to prevent contamination of feed by rodents and birds?	2.17				
6.3	Is there adequate drainage of the production area and in particular the area around the sheds?	2.10 4.3.5				
6.4	For free range production only: are ramps to the outside area and the area around the hatch openings cleaned after each batch?	4.3.4				

Notes:

7.0	Dead bird disposal	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
7.1	Is there an appropriate procedure in place for the disposal of dead birds?	2.7				
7.2	Is the procedure both environmentally sound and biosecure?	2.7				

Notes:

8.0	Species specific requirements	Part 1 paragraph ref.	Yes	No	N/A	Corrective action
8.1						
8.2						
8.3						
8.4						
8.6						
8.7						
8.8						

Notes: