

April 2025

# Sugarcane monthly return form

Form approved under the Primary Industries Levies and Charges Collection Act 2024

## Section A: General information

|  |  |
| --- | --- |
| **Purpose of this form** | For people who own and sell or process sugarcane, or collection agents who act on behalf of levy payers to lodge their monthly sugarcane return. This form applies from 1 March 2025.  Do not complete this form if you are lodging your return via [Levies Online](https://leviesonline.agriculture.gov.au/lrsonline/LPD_Security/LPD_AgentLogin.aspx?ck=432643909066). |
| **Before applying** | Learn more about [levies and export charges](https://www.agriculture.gov.au/agriculture-land/farm-food-drought/levies/rates). |
| **Return and payment must be received by** | Returns must be received by the last day of the next month after sale or processing.  Payment for 60% of the total levy must be received at the same time as the return. Payment for the remaining 40% of the total levy must be received by the last day of February in the next calendar year. |
| **Late payment penalty** | Calculated daily at a compounding rate of 2% of the unpaid amount each month, including any outstanding debt, until the amount is paid in full.  See [Late payment penalties](https://www.agriculture.gov.au/agriculture-land/farm-food-drought/levies/lodging-returns-paying-levies/late-payment-penalties). |
| **To complete this form** | **Electronically**  Save this MS Word form to your desktop or device. Do not work on the form in your web browser.  **Manually**  Use black or blue pen  Print in BLOCK LETTERS  Mark boxes with a tick or a cross |
| **Email (preferred) or post your return** | Email [levies.management@aff.gov.au](mailto:levies.management@aff.gov.au)  Levies Administration  Department of Agriculture, Fisheries and Forestry  Locked Bag 4488  Kingston ACT 2604 |
| **For assistance** | Phone Levies on 1800 020 619 (within Australia). |
| **Payment details** | **Electronic funds transfer**  Account name: DAFF Official Administered Receipts Account  BSB: 092 009 Account number: 111 700  Reference: [Insert your 5-digit LRS account number and business name]  **Cheque or money order**  Made out to Department of Agriculture, Fisheries and Forestry – Levies |

## Section B: Details of person authorised to sign return

### Person authorised to sign this form

Given names \_\_\_\_ Family name

Work phone \_\_ Mobile phone

### Email

### LRS number

### Business name

### Australian business registration

Australian Business Number (ABN) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Australian Company Number (ACN) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Business address

Street address (physical address not PO Box)

Suburb/town/city State/territory Postcode

### Postal address (If same as question 5, insert ‘AS ABOVE’)

Street address

Suburb/town/city State/territory Postcode

Business email

## Section C: Levy payer details

### Period return relates to (dd/mm/yyyy) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### If you are a:

* **collection agent – provide details for each levy payer**
* **levy payer – insert ‘AS ABOVE’ for** [**Levy payer 1**](#_Levy_payer_1)**.**

Add an attachment if there are more than 2 levy payers for this return period. For information on exemptions, definitions and how to calculate the amount payable, visit [levies and export charges](https://www.agriculture.gov.au/agriculture-land/farm-food-drought/levies/rates).

### Levy payer 1 details

Given names Family name

Work phone \_\_ Mobile phone

### Email

### Australian business registration

Australian Business Number (ABN) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Australian Company Number (ACN) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Business address

Street address (physical address not PO Box)

Suburb/town/city State/territory Postcode

| **Product** | **Total quantity (tonnes)** | **Levy rate (per tonne)** | **Levy payable ($ GST exclusive) (total quantity × rate)** |
| --- | --- | --- | --- |
| Sugarcane |  | 70 cents |  |

**Total levy payable for levy payer 1 ($ GST exclusive)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Levy payer 2 details

Given names Family name

Work phone \_\_ Mobile phone

### Email

### Australian business registration

Australian Business Number (ABN) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Australian Company Number (ACN) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Business address

Street address (physical address not PO Box)

Suburb/town/city State/territory Postcode

| **Product** | **Total quantity (tonnes)** | **Levy rate (per tonne)** | **Levy payable ($ GST exclusive) (total quantity × rate)** |
| --- | --- | --- | --- |
| Sugarcane |  | 70 cents |  |

**Total levy payable for levy payer 2 ($ GST exclusive)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Provide details about the total amount payable by you, on behalf of all levy payers. Do not include GST.

### Total levy payable for all products ($ GST exclusive) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Payment method (select the boxes that apply)

Cheque

Electronic funds transfer  Date deposited (dd/mm/yyyy) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Money order

**Total levy paid** **($ GST exclusive)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Have you provided all levy payer details? (select one box)

If you fail to provide the information required in this return, you may be liable for a civil penalty or subject to criminal prosecution.

Yes

No  I have not provided all information required in this return under the *Primary Industries Levies and Charges Collection Act 2024* and the Primary Industries Levies and Charges Collection Rules 2024*.* I understand that I may be required to provide a statutory declaration to the Department of Agriculture, Fisheries and Forestry explaining the reasons for my non-compliance.

n/a  I do not collect levy on behalf of other levy payers.

## Section D: Declaration

**To be completed by the authorised person named in** [**Section B**](#_Section_B:_Details) **of this return.**

I declare that:

* I am authorised to sign this declaration and lodge this return
* the information contained in this return and any attachments are true and correct to the best of my knowledge and belief
* I have the necessary records to support the information contained in this return
* I have read and understood the [Privacy notice](#_Section_E:_Privacy) and Privacy Policy.

I understand that:

* the *Primary Industries Levies and Charges Collection Act 2024* imposes heavy penalties for giving false or misleading information, other than minor errors, and for failing to give a return required under that Actand the Primary Industries Levies and Charges Collection Rules 2024
* it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information.

Signature

Full name

Date (dd/mm/yyyy)

## Section E: Privacy notice and information use and disclosure

‘Personal information’ means information or an opinion about an identified, or reasonably identifiable, individual.

The Department of Agriculture, Fisheries and Forestry collects your personal information and information about other individuals (as defined in the *Privacy Act 1988*) in relation to this form as required and/or authorised under the *Primary Industries Levies and Charges Collection Act 2024* and Primary Industries Levies and Charges Collection Rules 2024 for the purposes of assessing your return and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your return.

Information you provide in a return about yourself or other individuals may be used as required or authorised under the *Export Control Act 2020*.

The department may use your personal information to contact you to provide information relating to levies, such as when there are changes to levy rates or to administrative arrangements for payments of levies.

The department may disclose your personal information to levy recipient bodies, other Australian Government agencies, persons and organisations where necessary for the purposes described, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See our [Privacy Policy](https://www.agriculture.gov.au/about/commitment/privacy) web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, email our Privacy Officer at [privacy@aff.gov.au](mailto:privacy@aff.gov.au).