



Sustainable Biosecurity Funding Advisory Panel (Panel) minutes

Meeting no. 03/2024

Date: 11 September 2024

Time: 10:00am to 12:00pm

Location: Hybrid - Virtual (MS Teams) and Face-to-face (Agriculture House, Canberra)

SUMMARY OF ACTION ITEMS

Date of meeting	Action items	Action officer	Deadline	Status
14 June 2024	1. Members to provide further feedback on the refresh of the Commonwealth Biosecurity 2030 Roadmap	Members	ASAP	Completed
14 June 2024	2. Department to advise the Minister that the Panel recommended that Animal Health Australia and Plant Health Australia be invited as Panel members.	Ms Saunders (Chair)	ASAP	Completed
14 June 2024	3. Secretariat to amend Terms of Reference to reflect feedback from Panel members and circulate updated ToR to members for finalisation.	Secretariat	ASAP	Completed
14 June 2024	4. Panel members and proxies to sign latest version of the confidentiality deed and return to the secretariat.	Members & proxies	ASAP	In progress
14 June 2024	5. Panel members and proxies to complete and sign latest version of the conflict of interest declaration and return to the secretariat.	Members & proxies	ASAP	In progress
14 June 2024	6. Secretariat to amend 2024 Work Plan to reflect feedback from Panel members and circulate updated work plan to members for finalisation.	Secretariat	ASAP	Completed
14 June 2024	7. Secretariat to provide Chair's Note to Panel members prior to publishing on the department's website.	Secretariat	June 2024	Completed
14 June 2024	8. Secretariat to circulate meeting 2 minutes to Panel members.	Secretariat	5 July 2024	Completed
14 June 2024	9. Secretariat to distribute provisional dates for next meeting to Panel members for their consideration.	Secretariat	ASAP	Completed

MEETING SUMMARY AND OUTCOMES REACHED

Agenda item	Meeting summary and outcomes reached
Item 1	<p>Welcome and acknowledgement of Country, apologies and housekeeping</p> <p>The Chair opened the meeting at 10.00am and welcomed attendees. Quorum was confirmed. See Appendix A for meeting attendees and apologies.</p> <p>Members ENDORSED the previous meeting minutes.</p>
Item 2	<p>Department update</p> <p>The Chair provided an update on the:</p> <ol style="list-style-type: none"> 1. appointment of the new Minister for Agriculture, Fisheries and Forestry the Hon Julie Collins MP and Assistant Minister Senator the Hon Anthony Chisholm and their portfolio responsibilities. 2. new Self-Assessed Clearance charge that will come into effect from 1 October 2024. 3. annual cost recovery fees and charges review and increases that took effect from 1 July 2024. 4. development of the National Biosecurity Strategy Action Plan. <p>Members NOTED the updates.</p>
Item 3	<p>Review DAFF Biosecurity 2023-24 end of financial year results</p> <p>The department delivered a presentation about the biosecurity 2023-24 financial year end results.</p> <p>The Chair noted that the 2023-24 financial year was the first full financial year of the new sustainable funding package and the first full year of cost recovery stabilisation.</p> <p>Members NOTED the presentation.</p>
Item 4	<p>New public reporting of biosecurity funding and expenditure - approach and draft</p> <p>The department shared the new draft biosecurity funding and expenditure report and welcomed feedback from members.</p> <p>The Chair noted that the report:</p> <ol style="list-style-type: none"> 1. is part of the Government's commitment for greater transparency and accountability for biosecurity funding and expenditure. 2. provides details of biosecurity funding, covering both cost recovery revenue and appropriation, and expenditure for the 2023-24 financial year. 3. is intended to complement existing publicly available reporting, including the department's cost recovery impact statement, annual report, corporate plan and portfolio budget statements. <p>Members:</p> <ol style="list-style-type: none"> 1. expressed their appreciation of the department's efforts in providing greater transparency and accountability for biosecurity funding and expenditure.

Agenda item	Meeting summary and outcomes reached
	<p>2. suggested the department provide more information in the report for appropriation funding and expenditure. This included:</p> <ol style="list-style-type: none"> a. restructuring the budget narrative to provide a clearer position on current funding b. adding further detail about expenditure of appropriation funding, and c. including additional content about emergency response funding. <p>The department said it would try and revise the report to accommodate these suggestions as far as possible within its current reporting capabilities, and that it would take them into consideration for future versions of the report. The department also noted it would engage the Panel earlier in the development of the next version of the report.</p>
Item 5	<p>Further discuss 2024-25 Commonwealth biosecurity funding priorities</p> <p>The Chair:</p> <ol style="list-style-type: none"> 1. provided an update on the Commonwealth Biosecurity 2030 Roadmap refresh work. 2. noted the Roadmap's focus on the department's priorities. 3. presented the proposed updates to the nine strategic actions based on Panel members and public feedback. 4. provided examples of activities that will be delivered under the nine strategic actions. 5. noted the activities fall into two categories: continuing activities (or part of the department's business-as-usual activities) and improvement activities. <p>Members:</p> <ol style="list-style-type: none"> 1. suggested the department develop a risk prioritisation matrix. 2. suggested the department make a conscious effort to quantify risk and identify emergent systems and processes. 3. queried the relationship between the Commonwealth Biosecurity 2030 Action Plan and the National Biosecurity Strategy. 4. queried the strategies and decision-making processes the department employs when adopting new technologies. 5. requested the addition of environmental biosecurity as a preparedness and risk management priority.
Item 6	<p>Other business and next meeting</p> <p>The Chair:</p> <ol style="list-style-type: none"> 1. provided an update on the Intergovernmental Agreement on Biosecurity (IGAB) review. 2. extended an invite to members to attend a behind the scenes tour of the department's biosecurity operations in early 2025. Options suggested to members included Northern Australia and/or a port visit in a capital city. 3. proposed that the next meeting to be organised for the week commencing 9 December 2024.

The meeting closed at 12:00pm.

Sustainable Biosecurity Funding Advisory Panel Secretariat

September 2024

APPENDIX A – Meeting attendees

ATTENDEES	
Dr Mary Wu	Animal Health Australia Industry Forum (ACMF)
Stephen Sheridan	Australian Dairy Farmers
Paco Tovar	Australian Forest Products Association
Cameron Brown	Australian Fresh Produce Alliance
Lee McLean	Australian Grape and Wine
Prof. Brett Sutton	Commonwealth Scientific and Industrial Research Organisation (CSIRO)
Brad Leonard	International Forwarders and Customs Brokers Association
Andrew Cox	Invasive Species Council
Nathan Hancock	Plant Health Australia Industry Forum (Citrus Aus)
Jo Hall	WoolProducers Australia
Deputy Secretary Justine Saunders APM - Chair	DAFF
Matthew Geyson, Chief Finance Officer	DAFF
Christie Sawczuk, First Assistant Secretary Biosecurity Strategy and Reform Division	DAFF
PROXIES	
Susan Hester (as proxy for Prof. Andrew Robinson)	Centre of Excellence for Biosecurity Risk Analysis
Sal Milici (as proxy for Paul Zalai)	Freight and Trade Alliance
Dr Sam Nelson (as proxy for Shona Gowel)	GrainGrowers
Andrew Spencer (as proxy for Bonnie Skinner)	Sheep Producers Australia
APOLOGIES	
Margo Andrae	Australian Pork Limited
Cameron Brown	Australian Fresh Produce Alliance
Dr Chris Parker	Cattle Australia
Prof. Andrew Robinson	Centre of Excellence for Biosecurity Risk Analysis
Adam Kay	Cotton Australia
Paul Zalai	Freight and Trade Alliance
Colin Bettles	Grain Producers Australia
Shona Gowel	GrainGrowers
Veronica Papacosta	Seafood Industry Australia
Bonnie Skinner	Sheep Producers Australia
SECRETARIAT	
Jessica Mitchell, Assistant Secretary	DAFF
Michelle Brotohusodo, Director	DAFF
Cathy Trinh, Assistant Director	DAFF
Tristan Hawkins, Policy Officer	DAFF