# Sustainable Biosecurity Funding Advisory Panel (Panel) minutes

Meeting no.02/2024

Date: 14 June 2024

Time: 2:30pm to 5:00pm

Location: Hybrid - Virtual (MS Teams) and Face-to-face (Agriculture House, Canberra)

**SUMMARY OF ACTION ITEMS**

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| **Date of meeting** | **Action items** | **Action officer** | **Deadline** | **Status** |
| 14 June 2024 | 1. Members to provide further feedback on the refresh of the Commonwealth Biosecurity 2030 Roadmap | Members | ASAP | Completed |
| 14 June 2024 | 1. Department to advise the Minister that the Panel recommended that Animal Health Australia and Plant Health Australia be invited as Panel members. | Ms Saunders (Chair) | ASAP | Completed |
| 14 June 2024 | 1. Secretariat to amend Terms of Reference to reflect feedback from Panel members and circulate updated ToR to members for finalisation. | Secretariat | ASAP | Completed |
| 14 June 2024 | 1. Panel members and proxies to sign latest version of the confidentiality deed and return to the secretariat. | Members & proxies | ASAP | In progress |
| 14 June 2024 | 1. Panel members and proxies to complete and sign latest version of the conflict of interest declaration and return to the secretariat. | Members & proxies | ASAP | In progress |
| 14 June 2024 | 1. Secretariat to amend 2024 Work Plan to reflect feedback from Panel members and circulate updated work plan to members for finalisation. | Secretariat | ASAP | Completed |
| 14 June 2024 | 1. Secretariat to provide Chair’s Note to Panel members prior to publishing on the department’s website. | Secretariat | June 2024 | Completed |
| 14 June 2024 | 1. Secretariat to circulate meeting 2 minutes to Panel members. | Secretariat | 5 July 2024 | Completed |
| 14 June 2024 | 1. Secretariat to distribute provisional dates for next meeting to Panel members for their consideration. | Secretariat | ASAP | Completed |

**MEETING SUMMARY AND outcomes REACHED**

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| **Agenda item** | **Meeting summary and outcomes reached** |
| **Item 1** | **Welcome and acknowledgement of Country, apologies and housekeeping**  The Chair opened the meeting at 2.30pm and welcomed attendees.  See Appendix A for meeting attendees and apologies.  Members **ENDORSED** the previous meeting minutes. |
| **Item 2** | **Department update**  The Chair provided an update on the:   1. status of biosecurity cost recovery to commence on 1 July 2024; 2. status of measures under the Sustainable Biosecurity Funding 2023-24 Budget package; 3. 2024-25 Budget prioritisation and biosecurity related strategies; and 4. emergency biosecurity responses currently underway, including High Pathogenicity Avian Influenza.   Members **NOTED** the update. |
| **Item 3** | **Biosecurity Protection Levy next steps**  The Chair sought member’s views on alternative funding proposals for primary producers to make a direct contribution to Commonwealth biosecurity.  Members:   1. agreed they did not support the Biosecurity Protection Levy as a way forproducers to make a direct contribution to Commonwealth biosecurity; 2. agreed that there was no support for an alternative producer funded contribution to Commonwealth biosecurity; 3. commented on alternate proposals to the Biosecurity Protection Levy, including through a container levy; 4. suggested that the department identify and quantify behaviours and industries where risk is created; 5. suggested that the department identify other beneficiaries of the Commonwealth biosecurity system; and 6. agreed that the Panel should consider alternative funding mechanisms for the biosecurity system more broadly at a later meeting. |

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| **Agenda item** | **Meeting summary and outcomes reached** |
| **Item 4** | **Commonwealth Biosecurity 2030 Roadmap refresh**  **Department 2024-25 biosecurity investment priorities**  The department delivered a presentation about priorities for the 2024-25 financial year the process for refreshing the Commonwealth Biosecurity 2030 roadmap.  The Chair:   1. asked panel members for feedback on the refresh of the Commonwealth Biosecurity 2030 Roadmap, including the nine strategic priorities; and 2. requested members provide any further feedback on the Commonwealth Biosecurity 2030 Roadmap to the department via the Panel secretariat.   Members:   1. provided feedback on the strategic priorities, including:    1. that the roadmap needs to include more focus on the environment    2. It can be difficult to provide feedback without enough information to provide informed advice, for example proportional risk and relative levels of investment to address risks, how actions will address risks    3. whether domestic threats/established pest management can be elevated in the Roadmap, as the existing Roadmap is focussed on external threat management    4. if there could be an emphasis on elevation of technological advancements rather than existing platforms    5. That the priorities reflect that biosecurity is important for trade and market access and if trade facilitation could be more greatly considered for the Roadmap    6. if it would be worthwhile to develop a risk matrix and if it would show that there is sufficient investment being made into onshore biosecurity    7. that increased passenger and freight arrivals are met with commensurate biosecurity presence    8. how to improve collaboration with jurisdictions in responding to incursions, including capacity building and sharing learnings    9. harmonisation across Australian Government departments in terms of regulation and policy settings    10. whether the department has or could more effectively tap into the rural research and development corporation network. 2. requested additional information in future e.g. funding allocated to priorities, more detailed data and data analysis about imports.   Members **NOTED** the presentation and **AGREED** to provide any additional feedback to the department via the secretariat.  **Action items**   * No. 1: Members to provide further feedback on the refresh of the Commonwealth Biosecurity 2030 Roadmap via the secretariat. |

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| **Agenda item** | **Meeting summary and outcomes reached** |
| **Item 5** | **Panel Terms of Reference, confidentiality deeds and conflict of interest declaration forms**  The Chair:   1. presented updated the Terms of Reference, confidentiality deed and conflict of interest declaration forms to members; 2. noted that the Terms of Reference have been updated following the last meeting, incorporating feedback provided by members; 3. noted that the confidentiality deed has been updated to state that all information can be shared unless it is specifically marked as confidential, as requested by members; 4. noted that all members and proxies will need to sign and return the updated confidentiality deed, which supersedes the previous version; and 5. noted that the conflict of interest declaration needs to be completed by each member and proxies, and updated only where there are changes in circumstances.   Members:   1. provided in principle support the latest version of the Terms of Reference; 2. suggested some minor amendments to add more clarity around purpose, aim, scope and limitations, membership and department roles and responsibilities; and 3. suggested that consideration should be given to enable Animal Health Australia and Plant Health Australia to become members of the Panel.   **Outcome reached**  Members:   1. **ENDORSED** the updated confidentiality deed and **AGREED** to sign the document and return it to the secretariat. 2. **ENDORSED** the conflict of interest declaration form and **AGREED** to sign the document and return it to the secretariat. 3. **ENDORSED** theTerms of Reference pending the updates discussed during the meeting.   **Action items**   * No. 2: Department to advise the Minister that the Panel recommended that Animal Health Australia and Plant Health Australia be invited as Panel members. * No. 3: Secretariat to amend Terms of Reference (ToR) to reflect feedback from Panel members and circulate updated ToR to members for finalisation. * No. 4: Panel members and proxies to sign the latest version of the confidentiality deed and return to the secretariat. * No. 5: Panel members and proxies to complete and sign latest version of the conflict of interest declaration and return to the secretariat. |

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| **Agenda item** | **Meeting summary and outcomes reached** |
| **Item 6** | **2024 work plan**  The Chair presented an updated version of the 2024 work plan to members.  Members:   1. provided in principle support for the latest version of the 2024 work plan; and 2. requested the following be added to the 2024 work plan:    1. discuss additional biosecurity funding sources    2. discuss 2024-25 MYEFO outcomes.   **Action items**   * No. 6: Secretariat to amend work plan to reflect feedback from Panel members and circulate updated 2024 work plan to members for finalisation. |
| **Item 7** | **Other business and next meeting**  No items were raised for discussion during Other Business.  The Chair noted that the Panel secretariat would contact members within the next fortnight to identify a date for the next meeting.  **Action items**   * No. 7: Secretariat to provide Chair’s Note to Panel members prior to publishing on the department’s website. * No. 8: Secretariat to circulate meeting 2 minutes to Panel members. * No. 9: Secretariat to distribute provisional dates for next meeting to Panel members for their consideration. |

The meeting closed at 5:00pm.

Sustainable Biosecurity Funding Advisory Panel Secretariat

June 2024

**APPENDIX A – Meeting attendees**

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| **ATTENDEES** | |
| Dr Mary Wu | Animal Health Australia Industry Forum |
| Stephen Sheridan | Australian Dairy Farmers |
| Paco Tovar | Australian Forest Products Association |
| Lee McLean | Australian Grape and Wine |
| Margo Andrae | Australian Pork Limited |
| Dr Chris Parker | Cattle Australia |
| Prof. Andrew Robinson | Centre of Excellence for Biosecurity Risk Analysis |
| Colin Bettles | Grain Producers Australia |
| Prof. Brett Sutton | Commonwealth Scientific and Industrial Research Organisation (CSIRO) |
| Adam Kay | Cotton Australia |
| Paul Zalai | Freight and Trade Alliance |
| Colin Bettles | Grain Producers Australia |
| Andrew Cox | Invasive Species Council |
| Nathan Hancock | Plant Health Australia Industry Forum |
| Bonnie Skinner | Sheep Producers Australia |
| Jo Hall | WoolProducers Australia |
| Deputy Secretary Justine Saunders APM - Chair | DAFF |
| Christie Sawczuk, First Assistant Secretary | DAFF |
| Matthew Geysen, CFO | DAFF |
| Maria Loyman, Assistant Secretary Cost Recovery | DAFF |
| **PRESENTERS** | |
| Bronwen Jaggers, Assistant Secretary | DAFF |
| **PROXIES** | |
| Dr Sam Nelson (for Shona Gawel) | GrainGrowers |
| Scott Carson (for Brad Leonard) | International Forwarders and Customs Brokers Association |
| Julie Petty (for Veronica Papacosta) | Seafood Industry Australia |
| **APOLOGIES** | |
| Shona Gawel | GrainGrowers |
| Brad Leonard | International Forwarders and Customs Brokers Association |
| Veronica Papacosta | Seafood Industry Australia |
| **SECRETARIAT** | |
| Jessica Mitchell, Assistant Secretary | DAFF |
| Michelle Brotohusodo, Director | DAFF |
| Cathy Trinh, Assistant Director | DAFF |
| Tristan Hawkins, Policy Officer | DAFF |