



NOTICE TO INDUSTRY 2

Storage and inspection of imported reproductive material

Introduction

This Notice to Industry is to clarify the requirements for storage and inspection of imported reproductive material prior to release from biosecurity control, following the movement of the department regional office in Melbourne from Tullamarine to Moonee Ponds.

These requirements will apply to all First Points of Entry in Australia, to facilitate national consistency, security and access for all importers.

Storage prior to release from biosecurity control

Reproductive material must be stored either at a:

- department regional office (class 20.0 Approved Arrangement site)
- class 1.2 Approved Arrangement (AA) site.

A [list of class 1.2 AA sites](#) and [requirements for class 1.2 AA sites](#) are published on the department's website.

Class 1.2 AA sites that intend to store or inspect reproductive material must have this biosecurity activity approved by the department prior to being able to store reproductive material on site.

Reproductive material stored at class 1.2 AA sites must:

- remain within the container or receptacle that they were shipped in with seals intact, and
- be stored within in a secure lockable room or cage.

Inspection and clearance of reproductive material

Inspections and clearances must be carried out by a department biosecurity officer who has been trained in reproductive material clearances, at the following places, provided the locations have the appropriate inspection facilities:

- a department regional office (class 20.0 AA site)
- a class 1.2 AA site.

Please note that department regional offices only have limited areas for inspection of reproductive material in accordance with Work Health and Safety requirements, and shipping tanks may **only remain at a department regional office for a maximum period of 24 hours** to facilitate the inspection.

Class 1.2 approved arrangement sites where reproductive material is inspected must have inspection facilities that comply with the class 1.2 conditions available on the department's website.

Booking an inspection

The person in charge of the goods as listed on the import permit, or a nominated agent, must submit the following information to the regional office to book an inspection:

1. Written notification to import reproductive material, at least 3 working days prior to the scheduled date of import.
2. A copy of the valid import permit (if required), the finalised health certificate/s and associated documents e.g. endorsed laboratory reports, 3-5 days prior to import.
3. Request for inspection of the consignment (please note that inspection appointments will be allocated according to the order of receipt of the request **and** the provision of compliant documentation).

The person in charge of the goods, or their agent, must obtain a booking confirmation before presenting a shipping tank to a department office for inspection. They must provide the AIMS entry number before the inspection.

Regional office contacts are as follows:

Melbourne – SEAnimal@agriculture.gov.au

Sydney – CERAnimalImports@agriculture.gov.au

Brisbane – qldliveanimalimports@agriculture.gov.au

Perth – animalswa@agriculture.gov.au

Costs for storage and inspection

The person in charge of the goods as listed on the import permit, or a nominated agent, must pay for the inspection as per the department [charging guidelines](#) which can be found in 'Section 4: Biosecurity Cost Recovery Arrangement'.

Fees for storage at class 1.2 AA sites are set by the entities operating those sites.

Seeking approval to store and inspect reproductive material at a class 1.2 approved arrangement site.

Any industry participants wishing to apply for a class 1.2 AA site approval for storage/inspection of reproductive material must seek guidance from aa.canberra@agriculture.gov.au about how to apply.

Applicants applying for a new class 1.2 AA site will need to apply for an [approved arrangement with non-standard conditions](#). Existing class 1.2 AA holders will need to [apply for a variation of their AA](#) to add non-standard conditions for inspection of reproductive material.

Applications to store or inspect reproductive material must be submitted on the manual application form available on the department's website.