**Formatting guide for meat chickens levy returns with levy payer information**

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| **Who must lodge the levy return?** | The proprietor of the hatchery where the meat chickens are hatched unless exempt for the levy year. |
| **Who is the levy payer for this return?** | The proprietor of the hatchery where the meat chickens are hatched. |

All levy returns for meat chickens transactions from 1 January 2023 onwards must include levy payer information in addition to information required under Schedule 28 of the Primary Industries Levies and Charges Collection Regulations 1991 (PILCC Regulations).

An upload template will be required from 1 January 2023 by Levies Online as part of your levy return. The upload template is required to calculate the levy amount payable and record levy payer information for each levy payer. The template captures levy payer information in accordance with subregulation 10(4B) of the PILCC Regulations.

The upload template must be completed in a particular way to allow the Levies Online to generate accurate information. This formatting guide is specific to meat chickens and provides guidance on data variations accepted by Levies Online.

Figure 1 below provides formatting requirements specific to the meat chickens upload template. Item tag and value are specific to each commodity and enable identification of the leviable product that the levy payer is dealing with and to calculate the levy amount.

Figure 2 provides information on accepted formatting variations for levy payer information. The headers for all information in the upload template must be replicated with the exact spelling and spacing as provided by the template.

**Figure 1: formatting requirements specific to the meat chickens upload template**

Timeline

Description automatically generated with medium confidence

**Figure 2: formatting requirements for levy payer information**.

