



USER GUIDE

NEXDOC: Lodge a Request for Export (REX) for fish and fish products

In this document

This document contains the following topics.

Purpose of this document.....	2
Start a new Request for Export (REX)	2
REX Section 1: Country details.....	4
REX Section 2: Product Details.....	4
REX Section 3: Exporter Details.....	17
REX Section 4: Consignee Details.....	18
REX Section 5: Transport Details.....	18
REX Section 6: Authorisation	20
REX Section 7: Endorsements	21
REX Section 8: Single Electronic Window (SEW).....	22
REX Section 9: Additional Details.....	23
REX Section 10: Attachments.....	25
REX Section 11: Submit.....	26
Contact the NEXDOC help desk.....	27

Purpose of this document

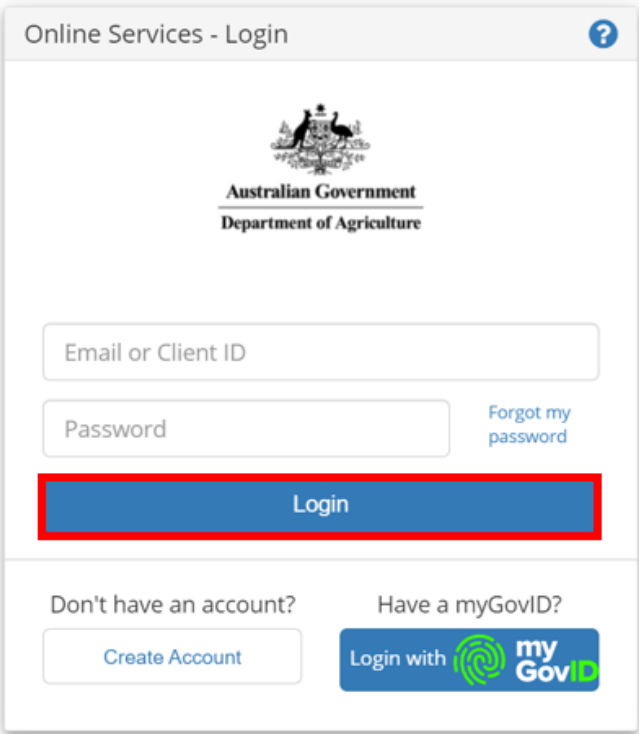
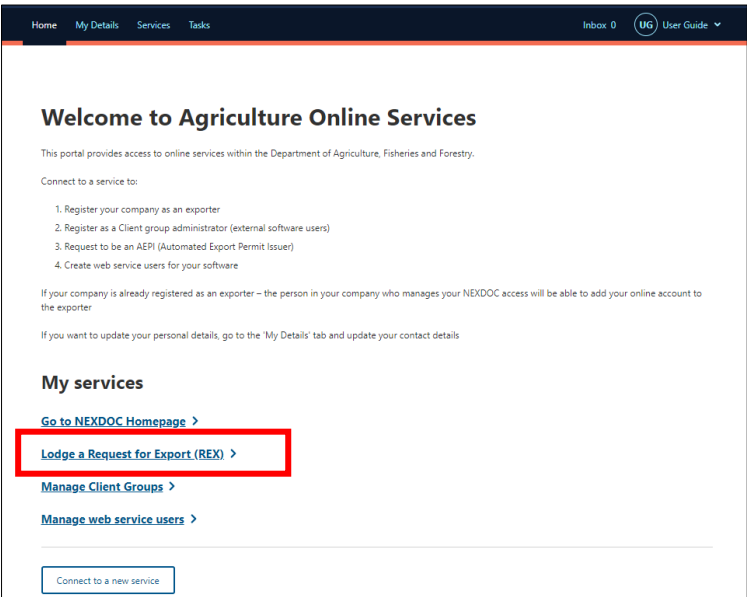
The below information will guide you through lodging a Request for Export (REX) for fish.

Lodge your REX using the Next Export Documentation (NEXDOC) system.

The department will then:

- assess whether you have met all export requirements.
- issue an export certificate, if approved.

Start a new Request for Export (REX)

<p><u>Step 1</u></p> <p>Log in to the Online Services Portal.</p>	
<p><u>Step 2</u></p> <p>Select Lodge a Request for Export (REX).</p>	

Step 3

From the dropdown menu, select the **Commodity type of your export**. You will need to select **Fish** for a fish REX.

Then select **Start**.

The screenshot shows the top navigation bar with 'Home', 'Exports', 'Certificates', and 'Account'. The main heading is 'Start a new request for export'. Below this, there is a dropdown menu for 'Client Group for this request' with 'CGGJ90473 - Exporter Client Group' selected. The 'Commodity type of your export' dropdown menu is open, showing options: 'Please select', 'Honey', 'Dairy', 'Eggs', and 'Fish'. The 'Fish' option is highlighted. A blue 'Start' button is visible at the bottom of the dropdown menu.

The screenshot shows the same form as above. The 'Commodity type of your export' dropdown menu is now closed, and 'Fish' is selected. A red box highlights the 'Fish' selection. Below the dropdown, there is a link: 'Unsure of your commodity type?'. A question is asked: 'Does this consignment contain any imported fish or fish ingredients?' with a sub-question: 'Has the product you are exporting, or any of the ingredients used in its manufacture, been imported into Australia?'. There is an unchecked checkbox below this question. A blue 'Start' button is highlighted with a red box at the bottom left of the form.

REX Section 1: Country details

Step 1

Type in the **Country you wish to export to** in the drop down menu.

Select **Next**.

The screenshot shows the 'Request for Export' interface for the 'Country to export' step. On the left, a 'Progress' sidebar lists 11 steps: 1. Country (In progress), 2. Products, 3. Exporter, 4. Consignee, 5. Transport, 6. Authorisation, 7. Endorsements, 8. SEW, 9. Additional details, 10. Attachments, and 11. Submit. The main content area is titled 'Request for Export Country to export'. It features a dropdown menu labeled 'Country you wish to export to' with a red box around it. Below the dropdown is a link: 'Can't find the country in the list?'. At the bottom of the main area is a blue 'Next' button, also highlighted with a red box. The top navigation bar includes 'Home', 'Exports', 'Certificates', and 'Account'.

REX Section 2: Product Details

Step 1

Select the **+ Add a product to export** button.

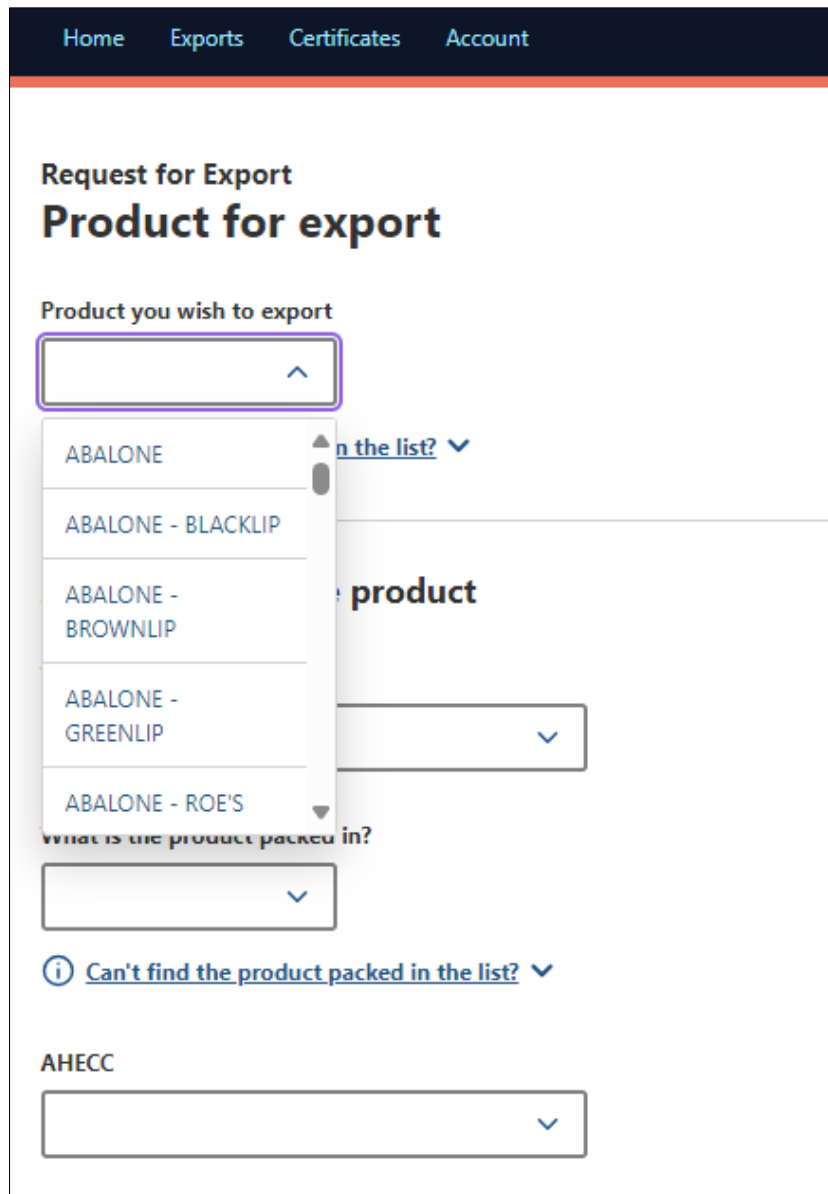
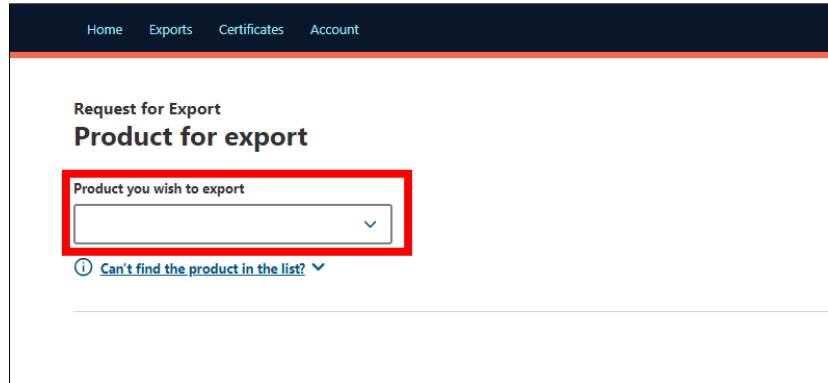
The screenshot shows the 'Request for Export' interface for the 'Products for export' step. The 'Progress' sidebar on the left now has '2. Products' highlighted as 'In progress'. The main content area is titled 'Request for Export Products for export'. It displays a grey box with the text 'No products' and 'No products added yet'. Below this box is a blue button labeled '+ Add a product to export', which is highlighted with a red box. The top navigation bar includes 'Home', 'Exports', 'Certificates', 'Account', 'Inbox 47', 'UG', and 'User Guide'.

Step 2

Select the **Product you wish to export** or **begin typing in the product** in the drop down menu.

Only valid product types will be displayed.

Scroll down the list or start typing in the product for it to display.



Step 3

Complete relevant fields within **Add details for the product.**

The screenshot shows a web interface for 'Request for Export'. At the top, there are navigation links: Home, Exports, Certificates, Account, and a user profile 'UG User Guide'. The main heading is 'Request for Export' and 'Product for export'. Below this, there is a dropdown menu for 'Product you wish to export' with 'Barramundi (BAR)' selected. A link below it says 'Can't find the product in the list?'. The next section is 'Add details for the product'. It contains several form fields: 'What is the cut type?' (dropdown), 'What is the product packed in?' (dropdown), and 'AHECC' (dropdown). Below these are four input fields for 'Net metric weight amount', 'Net metric weight unit', 'Gross metric weight amount', and 'Gross metric weight unit'. The final section is 'Additional description' with a text area and a note: 'This is only allowed for certain markets and if allowed the text will appear on the export certificate alongside the product description.'

Step 4

Complete the relevant fields for **Outer packaging.**

The screenshot shows the 'Outer packaging' section of the form. It starts with a 'Batch code' input field. The 'Outer packaging' section includes: 'Package type' (dropdown with a note: 'Select the outer package type that the product is packed in. For example: Cartons.'), 'Quantity' (input field with a note: 'Enter the number of outer packages for the product line.'), 'Individual package weight' (input field with a note: 'Refers to the weight of each item inside the outer package. For example, the individual package weight might be 10 KG.'), and 'Weight unit' (dropdown). Below this is 'Shipping marks' (text area with a note: 'This information is optional. Shipping marks or port marks are used to mark the export cartons so they are easily identified by you (the exporter) and the shipping company. If provided, the shipping marks information will print on the certificate.'). At the bottom, there is a section 'Add additional details for the product.' with several links: 'Additional packaging', 'Containers', 'Documents', 'SEW', 'Production processes', and 'Additional details'.

To add additional information about your product:

Step 5

Select **Additional packaging** tab.

Add additional details for the product.

[Additional packaging](#)

[Containers](#)

[Documents](#)

[SEW](#)

[Production processes](#)

[Additional details](#)

Save

Step 6

Complete relevant fields within **Packaging** for the product.

Select **Save**.

Home Exports Certificates Account

Inbox 0 User Guide

← Product

Packaging

Additional packaging information is optional. Use these fields if you want your certificate to show various levels of packaging information.

Intermediate packaging

Package type

Select the intermediate package type that the product is packed in.

Quantity

Enter the number of intermediate packages for the product line.

Individual package weight

Refers to the weight of each intermediate package item inside the outer package. For example, the individual package weight might be 500gm. If you choose to provide this information, it will print on the certificate.

Weight unit

Select weight unit

Inner packaging

Package type

Select the inner package type that the product is packed in. For example: 2 Cartons Flour (12 X 1kg Bags).

Quantity

Enter the number of inner packages for the product line.

Individual package weight

Refers to the weight of each inner package item inside the intermediate package. For example, the individual package weight might be 50gm. If you choose to provide this information, it will print on the certificate.

Weight unit

Select weight unit

Save

Cancel

Step 7

Select **Containers** tab.

Add additional details for the product.

[Additional packaging](#)

Containers

[Documents](#)

[SEW](#)

[Production processes](#)

[Additional details](#)

Save

Step 8

Select the tick box for Air or Sea freight.

Home Exports Certificates Account

← Product

Containers

Record any freight container details here. If you record a container number (sea freight or air freight) it will print on your certificate.

Type of freight container

Air freight container

Sea freight container

No containers

No containers added yet

[+ Add container](#)

Step 9

If required, select **Add container**.

Home Exports Certificates Account

← Product

Containers

Record any freight container details here. If you record a container number (sea freight or air freight) it will print on your certificate.

Type of freight container

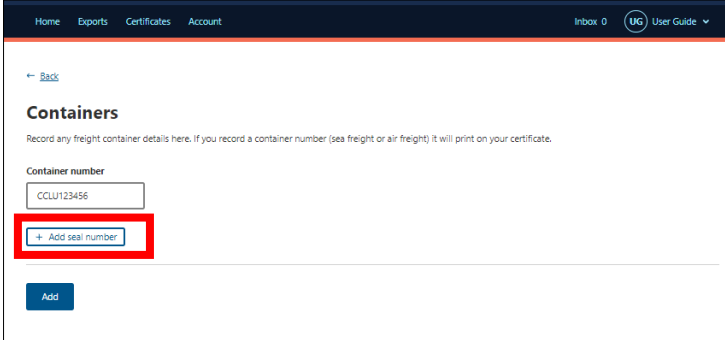
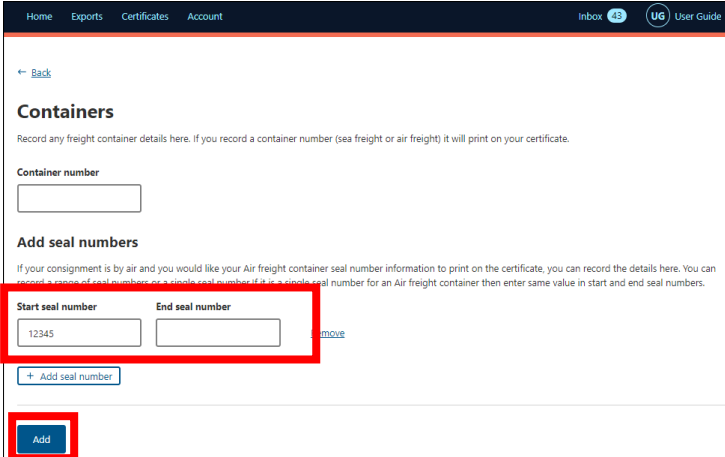
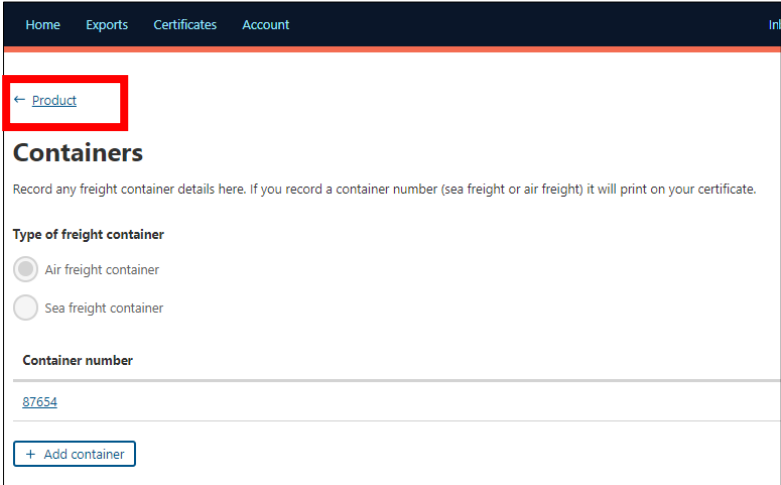
Air freight container

Sea freight container

No containers

No containers added yet

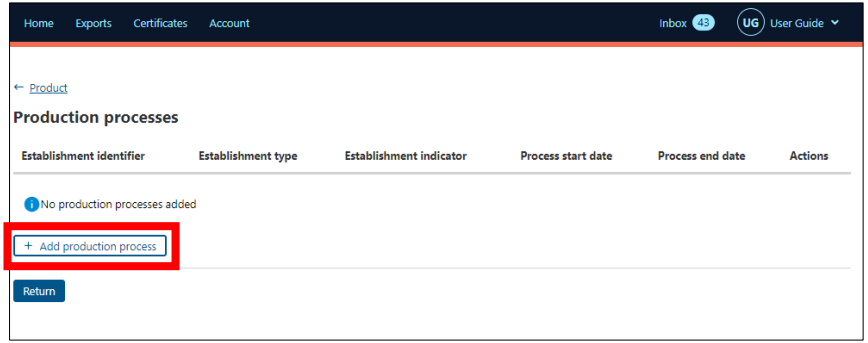
[+ Add container](#)

<p>Step 10</p> <p>Type the Container number.</p> <p>Select + Add seal number.</p>	
<p>Step 11</p> <p>Type the Seal number.</p> <p>Select Add.</p>	
<p>Step 12</p> <p>Select ← Product</p>	
<p>Step 13</p> <p>Select Documents tab.</p>	

	<p>Add additional details for the product.</p> <hr/> <p>Additional packaging</p> <hr/> <p>Containers</p> <hr/> <p>Documents</p> <hr/> <p>SEW</p> <hr/> <p>Production processes</p> <hr/> <p>Additional details</p> <hr/> <p>Save</p>
<p><u>Step 14</u></p> <p>Find the relevant document and select it.</p> <p>Click Add to add the document to the REX.</p> <p>Then Select ← Product</p>	<p>← Product</p> <p>Attach document</p> <p>Description (optional)</p> <input type="text"/> <p>Document</p> <p>Choose Files No file chosen</p> <p>Add</p>
<p><u>Step 15</u></p> <p>Select Production processes tab.</p>	<p>Add additional details for the product.</p> <hr/> <p>Additional packaging</p> <hr/> <p>Containers</p> <hr/> <p>Documents</p> <hr/> <p>SEW</p> <hr/> <p>Production processes</p> <hr/> <p>Additional details</p> <hr/> <p>Save</p>

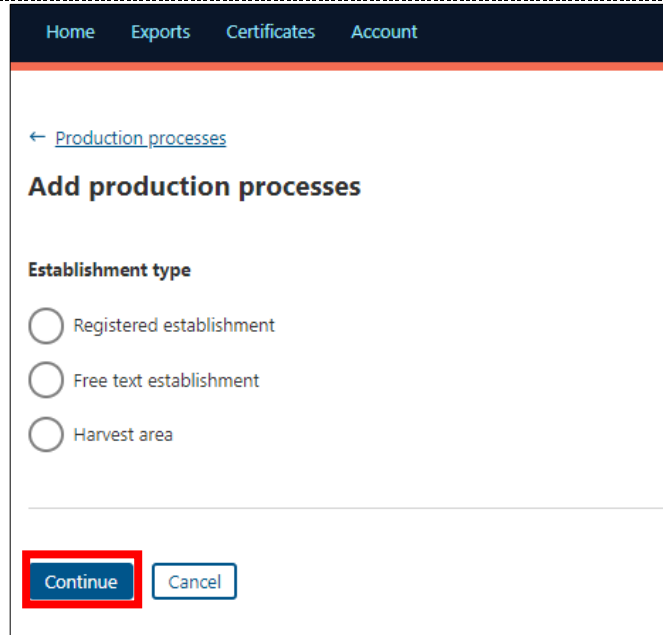
Step 16

Select + Add Production process.



Step 17

Select an Establishment Type and click Continue



Step 18

If you select

Registered establishment – Complete the Registered establishment details

Click Add

Home Exports Certificates Account

[← Add production processes](#)

Registered establishment details

Provide details about the process establishment and/or vessel details

Establishment indicator

Registered establishment number

Process start and end dates
The process dates refer to the duration of product processing.

Start date (e.g. 04/09/2024) **End date** (e.g. 04/09/2024)

Add

If you select

Free text establishment – Complete the details

Click Add

Home Exports Certificates Account

[← Add production processes](#)

Free text establishment details

Provide details about the free text establishment. This is not validated against the establishment register, b

Establishment indicator

Establishment name

Postcode (optional)

Process start and end dates

Start date (e.g. 04/09/2024) **End date** (e.g. 04/09/2024)

Party identification details

If required

Add

If you select
Harvest area –
Complete the details

Click **Add**

Home Exports Certificates Account

[← Add production processes](#)

Harvest area details

Where were your shellfish harvested?
'Off-shore' can only be used for scallops exported with roe on or whole in shell

Harvest area

Harvest area name
Harvest Area name must be entered in capital letters

Lease number
If required

Harvest date (e.g. 04/09/2024)

Off-shore

Depuration details

If required, please provide details about the depuration establishment. This is checked against the department's establishment

Depuration establishment number

Depuration start date (e.g. 04/09/2024)

Step 19
Select **← Product**

Home Exports Certificates Account Inbox 47 UG User Guide ▾

[← Product](#)

Production processes

Establishment identifier	Establishment type	Establishment indicator	Process start date	Process end date	Actions
80	Registered	Processing (PC)	11/09/2024	12/09/2024	Edit
92	Registered	Catcher Vessel (CT)	11/09/2024	12/09/2024	Edit

Step 20

Select the **Additional Details** tab.

Add additional details for the product.

[Additional packaging](#)

[Containers](#)

[Documents](#)

[SEW](#)

[Production processes](#)

[Additional details](#)

Save

Step 21

Complete required fields in **Additional details**.

Select **Save**.

Select **← Product**

Home Exports Certificates Account

← Product

Additional details

Durability start and end dates
Information about product durability is optional and refers to 'use by' or 'best before dates' on the product.

Durability start date (e.g. 04/09/2024) Durability end date (e.g. 04/09/2024)

Import authority code

Nature of the commodity
Search or select

EU Treatment type
Search or select

Product Source State
Search or select

Catch details

Catch start date (e.g. 04/09/2024) Catch end date (e.g. 04/09/2024)

Fish water indicator (optional)

Save Cancel

Step 22

Select **Save**.

Add additional details for the product.

[Additional packaging](#)

[Containers](#)

[Documents](#)

[SEW](#)

[Production processes](#) PC 80, CT 92,

[Additional details](#) Durability start date: 30 Dec 2024 Durability end date: 30 Dec 2024 Source state: NSW Catch start date: 09 Sep 2024 Catch end date: 11 Sep 2024 Fish water indicator: 5

Save

Step 23

If you have more than one product repeat steps 1 – 25.

Step 24

Your REX application has been saved and assigned a REX number.

If desired, you may add additional product lines by selecting **Add a product to export** or **Copy a product line**.

This is an **optional** feature.

Home Exports Certificates Account Inbox 47 UG User Guide

Progress

- 1 [Country](#)
- 2 **In progress**
Products
- 3 [Exporter](#)
- 4 [Consignee](#)
- 5 [Transport](#)
- 6 [Authorisation](#)
- 7 [Endorsements](#)
- 8 [SEW](#)
- 9 [Additional details](#)
- 10 [Attachments](#)
- 11 [Submit](#)

Request for Export

Products for export

- Application started. Your REX number is REX0001091545

• REX number: REX0001091545

[More Actions](#)

Line number	Product description
1	BARRAMUNDI - 1 KGM

+ Add a product to export **Copy a product line**

Next **Back**

Step 25

Once all necessary products are added to the REX, select **Next**.

The screenshot shows a web application interface for a Request for Export (REX). The top navigation bar includes 'Home', 'Exports', 'Certificates', and 'Account'. On the right, there is an 'Inbox' with 43 items and a user profile for 'UG'. The main content area is titled 'Request for Export' and 'Products for export'. A green notification bar at the top right states 'Application started. Your REX number is REX0001042761'. Below this, the REX number 'REX0001042761' is displayed. A 'More Actions' dropdown menu is visible. A table with columns 'Line number' and 'Product description' contains one entry: '1' and 'COMMERCIAL SCALLOP'. Below the table are two buttons: '+ Add a product to export' and 'Copy a product line'. At the bottom of the main content area, there are two buttons: 'Next' (highlighted with a red box) and 'Back'. On the left side, a 'Progress' sidebar lists 11 steps: 1. Country, 2. Products (marked 'In progress'), 3. Exporter, 4. Consignee, 5. Transport, 6. Authorisation, 7. Endorsements, 8. SEW, 9. Additional details, 10. Attachments, and 11. Submit.

REX Section 3: Exporter Details

Step 1

Exporter details are prepopulated from your exporter registration for NEXDOC.

If you need to update these details, select **Edit exporter details**.

If you wish to use your other exporter details for the consignment, please select **Request new exporter**.

Provide your **Exporter Reference**.

Select **Save and next**.

Home Exports Certificates Account Inbox 47 UG User Guide

Progress

- Country
- Products
- In progress Exporter**
- Consignee
- Transport
- Authorisation
- Endorsements
- SEW
- Additional details
- Attachments
- Submit

Request for Export Exporter details

[More Actions](#) ▾

• REX number: REX0001091545

Department of Agriculture, Fisheries and Forestry

Address 70 Northbourne Ave Canberra ACT 2601

Phone 0262721234

Email Address User.Guide@aff.gov.au

[Change exporter](#)

[Edit exporter details](#)

[Request new exporter](#)

Your reference

This is your internal reference for this consignment. The reference must be unique and cannot be used in the next 2 years.

Does this consignment contain any imported fish or fish ingredients?
Has the product you are exporting, or any of the ingredients used in its manufacture, been imported into Australia?

Save and next

REX Section 4: Consignee Details

Step 1

Provide the consignee **Name**. This is a **mandatory** field.

Provide the consignee **Phone number**, if known.

Provide the **consignee Address**. This is a **mandatory** field.

Select **Save and next**.

Home Exports Certificates Account Inbox 47 UE User Guide

Progress

- Country
- Products
- Exporter
- In progress**
Consignee
- Transport
- Authorisation
- Endorsements
- SEW
- Additional details
- Attachments
- Submit

Request for Export Consignee

[More Actions](#) ▾

• REX number: REX0001091545

[Your consignee address book](#) >

You can select an existing consignee from your consignee address book, or add a new consignee to your consignee address book. You can also enter consignee details manually on your REX, however they will not be saved to your consignee address book.

Name

Phone number (optional)

Consignee address

Address line 1

Address line 2

City

State

Postcode

Country

Additional information

This information is optional and will print on the certificate if provided in the 'Unendorsed, commercial information' section below the government signature.

Traces Approval ID (optional)

Enter the Importers 'Traces Approval ID' as registered in the European Union's EU TRACES system. This ID should be provided by the Exporter.

Save and next

REX Section 5: Transport Details

Step 1

Enter the **Departure Date**. The date must be in the future and is a **mandatory** field.

Select the **Load Port** from the drop-down menu. This is a **mandatory** field.

Select the **Discharge**

Port from the drop-down menu. This is an **optional** field.

Select the **Border Inspection Port** from the drop-down menu.

Provide the **Destination City**. This is a **mandatory** field.

Transit Countries is an **optional** field.

Provide the **Transport Storage Temperature** (number only) and **Transport Storage Temperature Unit**. This is a **mandatory** field.

The screenshot shows a web form titled "Request for Export Transport". On the left is a "Progress" sidebar with steps 1-11. The main form area includes:

- More Actions** dropdown menu.
- REX number: REX0001091545
- Departure date** (e.g. 13/09/2024) - highlighted with a red box.
- Load port** - highlighted with a red box.
- Discharge port** - highlighted with a red box.
- Border inspection port** - highlighted with a red box.
- Destination city** - highlighted with a red box.
- Transit countries** - includes a "Country 1" dropdown.
- Transport storage temperature** - highlighted with a red box.
- Transport storage minimum temperature** - highlighted with a red box.
- Transport storage temperature unit** - highlighted with a red box.
- Transfer information** - text input field.
- Transport mode** - radio buttons for Sea, Air, and Mail.
- Buttons**: "Save and next" and "Back".

Step 2

Select the **Transport Mode**. It is **mandatory** to select either **Sea** or **Air**.

If you select **Sea**, you must provide the **Vessel Name** and **Voyage Number**. These are **mandatory** fields.

If you select **Sea**, you must provide the **Vessel Name** and **Voyage**

Number. These are **mandatory** fields.

If you select **Air**, you must provide the **Flight Number**. This is a **mandatory** field.

If you select **Mail**, no additional information is required.

Select **Save and next**.

The screenshot shows a web form titled "Transit countries". It includes a dropdown menu for "Country 1". Below this are three input fields: "Transport storage temperature", "Transport storage minimum temperature", and "Transport storage temperature unit", all of which are highlighted with red boxes. There is also a "Transfer information" text area. Under "Transport mode", there are radio buttons for "Sea", "Air" (which is selected), and "Mail". A "Flight number" input field is present below the "Air" option, also highlighted with a red box. At the bottom, there are two buttons: "Save and next" (highlighted in blue and red) and "Back".

REX Section 6: Authorisation

Step 1

Type the **Authorising Establishment Number**.

If you have AEPI permission, you will have the ability to select if you would like to authorise this REX for export?

If you select Yes, the below fields will display. You must insert an Authorisation Date for the REX to be authorised.

This date must be before or equal to today's date. If you do not wish to authorise the REX yet, leave it blank. You can amend your REX and input the Authorisation Date after submitting.

If you select *No*, the department will review

The screenshot shows the "Request for Export Authorisation" page. On the left is a "Progress" sidebar with steps 1 through 11, where step 6 "Authorisation" is highlighted. The main content area shows the REX number "REX0001091545" and a red-bordered input field for the "Authorising Establishment Number". Below this is a question: "Would you like to authorise this REX for export?" with radio buttons for "Yes" and "No" (selected). At the bottom, there are "Save and next" (highlighted in blue and red) and "Back" buttons.

your REX for authorisation.

Select **Save and next**.

REX Section 7: Endorsements

Step 1

The system will automatically allocate you the default certificate template and endorsement if applicable.

Select **Next**.

The screenshot shows the 'Request for Export Endorsements' page. On the left, a 'Progress' sidebar lists steps 1 through 11, with step 7 'Endorsements' highlighted. The main content area shows a table with columns for Product, Certificate, Endorsement, and Action. A row contains '1. BARRAMUNDI', 'FX46', and a 'Select' link. Below the table are 'Next' and 'Back' buttons, with the 'Next' button highlighted by a red box.

Step 2

If you would like to change the template or endorsement select the **Select** button.

This screenshot is identical to the one in Step 1, but the 'Select' link in the table row is highlighted with a red box instead of the 'Next' button.

Step 3

Use the drop-down menu to choose the appropriate **Certificate Template** and or **Endorsement**.

Select **Save**.

The SEW Integration tab will appear.

REX Section 8: Single Electronic Window (SEW)

Step 1

If you are *not* using Single Electronic Window (SEW), deselect the box next to **Would you like to use SEW integration (ICS)?**

Select **Save and next**. Move to Rex Section 9: Additional details.

If you *are* using SEW you will need to complete the details on this screen. Continue to Step 2.

Step 2

If you are using SEW, you will need to complete the details on this screen.

Tick the box next to **Would you like to use SEW integration (ICS)?**

Complete the **FOB currency** and **SEW consignee name**.

Select **Save and Next**.

If you wish to use the SEW connection, you must have provided the relevant details in each of your product lines.

These are **optional** fields.

Request for Export SEW Integration

More Actions

REX number: REX0001091545

The Single Electronic Window Integration (SEW) provides you with your Export Declaration Number (EDN) via the Integrated Cargo System (ICS).

Would you like to use SEW integration (ICS)?

FOB total
0
FOB total is the sum of all FOB amounts quoted for all products lines for this REX.

FOB currency
This field may be required by the commodity and must be provided where you are integrating with ICS via SEW integration.

SEW consignee name
SEW consignee name is limited to 35 characters. This is the name that will be sent to the SEW.

Save and next Back

Note: You must have requested access to SEW in your exporter registration for this to be available. Alternatively, you can update your account and request this permission.

REX Section 9: Additional Details

Step 1

Select your **Certificate Print Indicator**

You must select **Automatic** or **Hold**.

This selection is **mandatory**.

The NEXDOC Printing FAQ on the NEXDOC Help Page has further information.

You must select an available printer or regional office from the **Print region** to print your certificate.

Request for Export Additional details

More Actions

REX number: REX0001091545

Certificate print indicator
The following options impact when your certificate(s) are generated. Select Automatic if you would like your certificate(s) to be issued after submission or Hold if you would like to preview your certificate before it is issued. Certificate Preview can be performed after submission on the REX details screen.

Automatic
 Hold
 None

Printer selection
You can select 'Use your own printer' if you have approval to print locally, or you can select a 'Print region' to print your certificate in one of the department's offices. Select the office closest to you.

Print to a departmental regional office
If you select a 'Print region' your certificate will print to the nominated regional office and you will need to arrange collection. If you wish to print on your own premises, and can't see a 'Use your own printer' selection on screen, this may be due to importing country requirements or due to the fact you have not applied for the 'My Printer' permission within your NEXDOC Account.

You can choose to:

- Add catching zone information in the Other details section and your EDN number
- request extra certificates or add supporting documentation for this consignment
- save your import permit number and import permit date within your REX, select **Add import permit**. This is an optional feature. See Step 2.

Select **Save and next**.

Other details

Origin / catching zone (optional)

[+ Add another zone](#)

Manual EDN (optional)

The Department will send your request to ICS to generate an EDN number for this consignment. If you already have an EDN please enter it below noting that the Department will not send any updates based to ICS on the information contained in this request.

Separate certificate by

Header Storage Establishment Number (optional)

Request extra certificates

Submit a request to add extra certificates or supporting documents that you need for this consignment. Please note that there may be a charge associated with requesting additional documentation.

No extra certificate requests

No extra certificate requests added yet.

[+ Add extra certificate request](#)

Import permits

Record the import permit number and import permit date. You can list up to 6 import permits.

No import permits

No import permits added yet.

[+ Add an import permit](#)

[Save and next](#)

[Back](#)

Step 2

Provide your **Import permit number** and **Import permit date**. These are optional fields.

If provided, the import permit date must be in the past.

Select **Save**.

Home Exports Certificates Account

[← Back](#)

Add import permit

Import permit number

Import permit date (e.g. 05/01/2024)

[Save](#)

REX Section 10: Attachments

Step 1

Each REX is assessed against importing country requirements.

You must provide all relevant documentation to support your request for certification.

Please liaise with your importer and check MICOR for specific details.

If not required, select **Next**.

If required, select **Add attachment** and go to Step 2.

Step 2

Select the drop-down menu and indicate the **Document type**.

This is a **mandatory** field if you are attaching a document.

Provide a **Comment** in relation to your attachment, if applicable.

This is an **optional** field.

Select or **drag and drop** the file to attach.

Select **Save**.

REX Section 11: Submit

Step 1

The Declaration will display. Please read this carefully.

If you wish to proceed with your lodgement, select **I agree**.

The screenshot shows the 'Request for Export Lodge REX' interface. On the left is a 'Progress' sidebar with 11 steps: 1. Country, 2. Products, 3. Exporter, 4. Consignee, 5. Transport, 6. Authorisation, 7. Endorsements, 8. SEW, 9. Additional details, 10. Attachments, and 11. Submit (marked 'In progress'). The main content area is titled 'Request for Export Lodge REX' and includes a 'More Actions' dropdown, the REX number 'REX0001091545', and a declaration section. The 'I agree' button is highlighted with a red box.

Step 2

After selecting I Agree, the screen will display details of the REX.

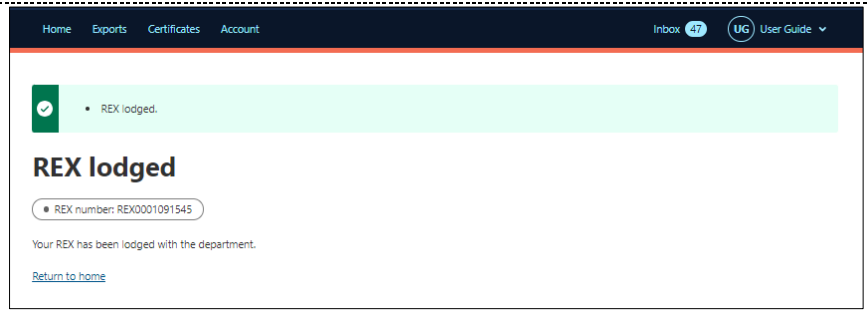
Select Lodge REX to complete the lodgement process.

This screenshot shows the 'Request for Export Lodge REX' interface after clicking 'I agree'. The 'Progress' sidebar remains the same. The main content area now displays 'Country: PHILIPPINES' and a 'Products' table. The table has one row with 'Line number' 1 and 'Product description' 'BARRAMUNDI - 1 KGM'. Below the table, the 'Lodge REX now.' button is highlighted with a red box.

Line number	Product description
1	BARRAMUNDI - 1 KGM

Step 3

A confirmation message will appear, alongside the Service ID associated with your application. Your REX is now awaiting assessment from a departmental officer.



Contact the NEXDOC help desk

For more information or assistance, please contact NEXDOC@aff.gov.au