# AEPCOMM video tutorial

#### Highly refined organic chemicals and substances & Gum products

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Automatic entry processing for commodities (AEPCOMM) video tutorial for Highly refined organic chemicals and substances and Gum products.

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We recommend that while watching this tutorial you have access to essential resources such as:

* the class 19.2 requirements and conditions policy
* the Approved commodities and related information for the class 19.2 approved arrangements webpage and
* BICON (AEPCOMM user access).

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The highly refined organic chemicals and substances commodity group includes 2 subgroups:

* the Highly refined organic chemicals and substances and
* the Gum products subgroups.

In this video we will focus on the subgroup Highly refined organic chemicals and substances, however keep in mind that the processes for the 2 subgroups are very similar.

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When performing an assessment of highly refined organic chemicals and substances, it is critical that you are able to determine if the product is classified as a highly refined organic chemical and substance.

These products are stipulated in the biosecurity legislation (under section 33 of the Prohibited and conditionally non-prohibited goods determination 2016). Some examples of these are on the slide. You will find a link to the approved products list in BICON.

If you are unable to determine whether the product fits into this category from the documentation provided, AEPCOMM should not be used to lodge the import declaration, and the documentation should be sent to the department for assessment.

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The products or any derivatives must not be destined to be used for:

* animal consumption
* veterinary use
* fertiliser or
* bio remedial agents.

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Let’s have a look at an example.

You have an LCL consignment of mung bean starch from Thailand (tariff 1108.11.00.28). You are in possession of:

* valid non-commodity documentation
* a manufacturer’s declaration that complies with BICON and the Min docs requirements policy, and
* commercial documents clearly identifying the product as mung bean starch for human consumption

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Let’s go to the Approved commodities and related information for class 19.2 approved arrangements webpage.

You need to refer to the Highly refined organic chemicals and substances subgroup.

This section specifies that the BICON case containing in-scope pathways for this commodity subgroup is the Highly refined organic chemicals and substances case.

This information also states that this subgroup includes highly refined organic chemicals and substances not to be used for animal consumption, bio remedial agents or fertiliser, growing purposes or veterinary therapeutic use (as mentioned previously).

This consignment fits into this description.

Now we check the tariff is in-scope of the approved arrangement.

Yes, it is. It fits under 1108.

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Now, let’s go to the Highly refined organic chemicals and substances BICON case to verify the import pathway is in scope of AEPCOMM and determine the AEPCOMM code to enter in the system. Please remember AEPCOMM information is only visible through your AEPCOMM user account.

We check the Highly refined organic chemicals and substances list.

Check! Starches are listed there.

Now you would follow the import pathway by answering the import questions according to the scenario.

The BICON onshore outcomes displays the AEPCOMM code REL.

This code needs to be entered against the relevant line in the AEP processing type field of the Integrated cargo system (or ICS).

When lodging the import declaration you also need to ensure that you answer Community protection (CP) profile questions in relation to the end use of the product accurately, as the appropriate answers will allow the system to process the declaration correctly through AEPCOMM.

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Once the lodgement is completed, and if the import declaration is not selected for a document assessment verification by the system, the Agriculture import management system (or AIMS) will generate a Release notice and email it to your company’s nominated address.

If you have any AEP related questions please contact AEPsupport@awe.gov.au