



Authorised officer withdrawal form

Australian plant exports

This form is used to withdraw from the Plant Export Authorised Officer (AO) model at any stage, from application through to appointment. We will aim to process your request and contact you within fifteen business days.

PLEASE PRINT AND USE BLOCK LETTERS.

I, _____
wish to withdraw my Authorised Officer (AO
number _____) application/appointment.

I understand that if I wish to become an
Authorised Officer in the future, I will need to
reapply.

(If appointed) I understand I will receive
written notice confirming my revocation and I
cannot undertake inspections in my
previously appointed job functions from the
date specified in the notice.

Signature

Date

Please email your completed form to:

PlantExportTraining@aff.gov.au

If you have any questions about this form
please email PlantExportTraining@aff.gov.au
or call the Plant Export Authorised Officer
Hotline on 1800 851 305.

Protecting your privacy

'Personal information' is defined in the
Privacy Act 1988 (Privacy Act) and includes
information or an opinion about an identified,
or reasonably identifiable, individual.

The Department of Agriculture, Fisheries and
Forestry collects your personal information
(as defined by the Privacy Act) in relation to
this form for the purposes of revoking your
appointment, or withdrawing your application
for appointment, as a Plant Export authorised
officer and related purposes. If you fail to
provide some or all the personal information
requested in this form, we will be unable to
process your request.

The department may disclose your personal
information to other Australian government
agencies, persons, or organisations where
necessary for the above purposes, provided
the disclosure is consistent with relevant laws,
in particular the Privacy Act. Your personal
information will be used and stored in
accordance with the Australian Privacy
Principles.

See the departments [Privacy Policy](#) to learn
more about accessing or correcting personal
information or making a complaint.
Alternatively, telephone the department on
+61 2 6272 3933.