



# Application to approve an Approved Arrangement of an Approved Islamic Organisation

Form approved under the *Export Control Act 2020*

## Section A: General information

**Purpose of this form** For Islamic Organisations to apply for approval of a proposed arrangement covering the halal certification operations for halal certification of red meat exports.

**To complete this form**

**Electronically**  
You need the latest version of Adobe Acrobat Reader to save changes to this form on your computer or device. Download the [Adobe Acrobat Reader mobile app](#) for your smartphone or tablet.

**Manually**  
Use black or blue pen  
Print in BLOCK LETTERS  
Mark boxes with a tick or a cross

**Your application must include**

A proposed arrangement describing the halal certification operations that will be undertaken for halal certification of halal red meat exports.

An approval from an importing country competent authority recognising the Islamic Organisation as an entity that can certify halal red meat for their market.

**Post or email your application (emailed applications preferred)**

Meat Exports Branch  
Department of Agriculture, Fisheries and Forestry  
GPO Box 858  
Canberra ACT 2601  
Phone 1800 900 090 (within Australia)  
+61 3 8318 6700 (outside Australia)  
Email [halal.exportmeat@agriculture.gov.au](mailto:halal.exportmeat@agriculture.gov.au)

## Section B: Islamic Organisation Details

### 1 Islamic Organisation name

Australian Business Number (ABN)

Australian Company Number (ACN)

Website

### 2 Business address

Street address (PO Box will not be accepted)

Suburb/town/city

State/territory

Postcode

### 3 Postal address

Street address (PO Box will not be accepted)

Suburb/town/city

State/territory

Postcode

### 4 Contact person for application

Given name

Family name

Work phone (include area code)

Mobile phone

Email

### 5 Has a proposed arrangement for approval been provided with this application?

No  A copy of your proposed arrangement must be provided for assessment.

Yes

## Section C: Management and control

### 6 People in management and control (attach more pages if necessary)

#### Person 1

Title              Given name                                  Family name

Position

Address

Place of birth

Date of Birth (dd/mm/yyyy)

#### Person 2

Title              Given name                                  Family name

Position

Address

Place of birth

Date of Birth (dd/mm/yyyy)

#### Person 3

Title              Given name                                  Family name

Position

Address

Place of birth

Date of Birth (dd/mm/yyyy)

#### Person 4

Title              Given name                                  Family name

Position

Address

Place of birth

Date of Birth (dd/mm/yyyy)

**7 Have details of relevant qualifications and experience (i.e. auditing, food industry) of each person in management and control directly involved in halal auditing and halal certification activities been provided?**

No  Please provide a copy of these within your proposed arrangement

Yes

**8 Have all persons listed in management and control been advised the department will be conducting 'Fit and Proper Person' checks in accordance with the *Export Control Act 2020* and have they granted permission for this check to be undertaken?**

No

Yes

Before continuing, please note the meaning of 'conviction' and 'spent conviction' as prescribed under subsection 85ZM(1) of the *Crimes Act 1914*. Applicants are not required to disclose spent convictions.

**9 Have you or any of the people listed at section C been convicted (within the meaning given by subsection 85ZM(1) of the *Crimes Act 1914*) of any offence against any law of the Commonwealth or a state or territory?**

No

Yes  Provide details (attach relevant conviction history)

**10 Do you or any of the people listed at section C have any outstanding charges to the department?**

No

Yes  Provide details (attach more pages if necessary)

**11 Do you or any of the people listed at section C, alone or jointly with another person, owe the Commonwealth for:**


- a charge or levy
- a penalty for failure to pay a charge or levy?

No

Yes  Provide details (attach more pages if necessary)

**12 Have you or any of the people listed at section C, alone or jointly with another person, made a false or misleading statement in any application or notice under the *Export Control Act 2020* or under Regulations, Rules or Orders made under the *Export Control Act 2020* or the *Export Control Act 1982*?**


No

Yes  Provide details (attach more pages if necessary)

**13 Have you or any of the people listed at section C, alone or jointly with another person:**


- been refused a licence, permit or approval to export prescribed goods
- had a licence to export prescribed goods suspended, revoked or cancelled?

No

Yes  Provide details (attach more pages if necessary)


**14 Have you or any of the people listed at section C failed to comply with any other notice, instruction, condition or restriction under the *Export Control Act 2020* or under Regulations or Rules made under that Act?**

No

Yes  Provide details (attach more pages if necessary)

**15 Do you or any of the people listed at section C have an associate who has been convicted of any offence against any law of the Commonwealth or a state or territory?**


No

Yes  Provide details (attach more pages if necessary)

**16 Do you or any of the people listed at section C have an associate who, alone or jointly with another person, owe the Commonwealth for:**

- a fee for service performed at a registered establishment
- a charge or levy
- a penalty for failure to pay a charge or levy?


No

Yes  Provide details (attach more pages if necessary)

**17 Do you or any of the people listed at section C have an associate who, alone or jointly with another person:**

- has made a false or misleading statement in any application or notice under the *Export Control Act 2020* or under Regulations or Rules made under that Act
- has made a false or misleading statement in any application or notice under the *Export Control Act 1982* or under Regulations or Orders made under that Act
- has been refused a licence, permit or approval to export prescribed goods
- has been granted a licence, permit or approval to export prescribed goods that has been revoked, suspended or cancelled
- has failed to comply with any direction under the *Export Control Act 2020* or under Regulations or Rules made under that Act?


No

Yes  Provide details (attach more pages if necessary)

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## Section D: Importing Country approval

**18 Has a copy of an accreditation certificate of letter from an overseas competent authority been provided, confirming acceptance of exported red meat certified by the Islamic Body identified in Section B of this form?**

No  An accreditation certificate or letter from an overseas competent authority must be provided with your application

Yes  Go to [question 19](#)

**19 Please select the overseas competent authority providing the acceptance or accreditation:**

Department of Islamic Development (JAKIM), Malaysia

Saudi Food and Drug Authority (SFDA), Kingdom of Saudi Arabia

Badan Penyelenggara Jaminan Produk Halal (BPJPH), Indonesia

Emirates Authority for Standardisation and Metrology (ESMA), United Arab Emirates

Islamic Religious Council of Singapore (MUIS)

Other (please list)

**20 Have the specific importing country requirements surrounding halal certification for this market (if any exist) been added to your proposed arrangement?**

N/A

No  Please include these importing country requirements to the proposed arrangement

Yes

**Section E: Applicant declaration**

To be completed by the person named in section B of this application.

I declare that the information I have provided is true and correct. I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months' imprisonment:

I further understand that if this application is successful, the organisation will be required to:

- Comply with the requirements of the *Export Control Act 2020* and the Export Control (Meat and Meat Products) Rules 2021.
- Maintain compliance with the organisation's approved arrangement.
- Notify the department in writing of any changes of the details, and the day that the changes occurred, related to persons in management and control of the halal certification operations or persons who sign red meat export halal certificates as soon as practical.
- Participate in audits by importing country authorities.
- Ensure security over forms is maintained at all time and that records are maintained to account for all export red meat halal certificates issued by the Islamic Organisation.
- Jointly approve with the department the halal specific sections of the establishment's Approved Arrangement.
- Work with the department in jointly evaluating establishment progress or to carry out occasional joint audits.
- Notify the department of any critical non-conformance detected in establishments under the supervision of the Islamic Organisation as soon as practical.

I have read and understood the privacy notice and Privacy Policy.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Company Stamp or Common Seal

Full name

Position held within the organisation

## Section F: Privacy notice

‘Personal information’ means information or an opinion about an identified, or reasonably identifiable, individual.

‘Sensitive information’ is a subset of personal information and includes any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

By completing and submitting this form you consent to the collection of all personal information, including sensitive information, contained in this form.

The Department of Agriculture, Fisheries and Forestry collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form as required under the *Export Control Act 2020* and the Export Control (Meat and Meat Products) Rules 2021 for the purposes of assessing your application and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your application.

The department may disclose your personal information to Australian Government agencies, persons or organisations where necessary for the purposes described, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See our [Privacy Policy](#) web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 6272 3933.