

Schedule 6 – Order for Service

1. Introduction

- 1.1. This Order is issued in accordance with clause 11.3 of the Head Agreement for the Management Advisory Services (MAS) Panel Standing Offer Notice (SON3751667) between the Service Provider and the Department of Finance.

<u>Order for Services</u>	
<i>Service Provider Information</i>	
Service Provider	1 AND ONE PTY LTD
Australian Business Number	13 637 567 947
Service Provider Representative	Contact: Matthew Fraser Position: Executive Director Email: s 47F(1) Phone: s 47F(1)
Service Provider Address for Notices	Contact: Matthew Fraser Position: Executive Director Address: 1 AND ONE PTY LTD Level 9 2 Phillip Law St, Canberra ACT 2601 AUSTRALIA Email: s 47F(1)
<i>Agency Information</i>	
Agency	Department of Agriculture, Fisheries and Forestry
Australian Business Number	34 190 894 983
<i>Agency Representative</i>	
Agency Representative	Name: s 22(1)(a)(ii) Position: Acting Director Email: s 22(1)(a)(ii)@aff.gov.au Phone: s 22(1)(a)(ii)
Agency Address for Notices	Address: GPO Box 858, CANBERRA, ACT, 2601 Email: s 22(1)(a)(ii)@aff.gov.au
Agency Address for Invoices	Invoices must be submitted to s 22(1)(a)(ii)@aff.gov.au and must contain any other requirements for the invoice e.g. that the purchase order no. must be quoted in the invoice

Agency order information	
Purchase Order Number	C12839
Cost Centre	U48
Agency contract manager name	s 22(1)(a)(ii)
Agency File Reference	2023/002807E
Order Commencement Date and Term	
Order Commencement Date	Monday, 7 August 2023
Order Expiry Date	Friday, 8 September 2023
Proposed options to extend	Department of Agriculture, Fisheries and Forestry may extend the term of the Order for a further period (or periods) of up to 30/09/2023 in total, which may be taken in whole or in part, and in any number or combination of time periods.
Statement of Work	
Service Area	Commercial Management Advisory Services
Service Category	Government Policy
Service Sub-category	Policy Development and Analysis
Detailed Statement of Work	Support the live sheep export phase out independent panel by providing report writing services and advice for their report that is due to the Minister by 30 September 2023.
Milestones	Report writing support as detailed above.
Key Personnel	<p>s 47F(1) Policy Officer Qualifications, expertise, capacity, capability or other requirements None specified Security clearance required: No Can key personnel be substituted: Yes</p> <p>s 47F(1) Policy Officer Qualifications, expertise, capacity, capability or other requirements None specified Security clearance required: No Can key personnel be substituted: Yes</p>
Subcontractors	Not Applicable
Location	Agriculture House - 70 Northbourne Avenue Canberra

Fees	Fees are to be paid at time and materials. Timesheets to be submitted each week.			
	Name	Daily Rate (incl GST)	Number of Days	Total
	s 47F(1)	s 47(1)(b); s 47G(1)(a)		
	s 47F(1)			
	TOTAL			\$56,936.00
Payment Terms	20 calendar days for all other invoices			
Invoicing	Invoices to be emailed to s 22(1)(a)(ii)@aff.gov.au			
Travel	Not Applicable			
Agency Material <i>Agency Material is defined in the clause 1.1.1 of the Head Agreement as any Material provided by an Agency to the Service Provider for the purposes of a Contract, or derived at any time from that Material.</i>	Not Applicable			
Existing Material	Not Applicable			
Contract Material	Not Applicable			
Restrictions on use of Contract Material	Not applicable			
Restrictions on use of Service Provider's name, trade name or logo	Not applicable			
Additional requirements				
Confidential Information	Agency Confidential information Agency data, <i>Indefinitely</i> Any Personal Information held by the Agency, <i>Indefinitely</i> Security Classified Information, <i>Indefinitely</i>			
Agency Data Storage Requirements	This clause of the Head Agreement has not been varied.			

Security	This clause of the Head Agreement has not been varied.
Additional Requirements - security	This clause of the Head Agreement has not been varied.
Conditions/Restrictions for Personal Information	This clause of the Head Agreement has not been varied.
Additional or alternate Requirements - insurance	This clause of the Head Agreement has not been varied. The Suppliers current insurance information in accordance with the requirements of Clause 18 of the Head Agreement (either requested or provided in RFQ response) can be entered here, to confirm compliance when executing this Schedule 6 Order for Services.
Commonwealth Procurement Connected Policy Requirements	
Black Economy Policy	Not Applicable
Indigenous Procurement Policy	Not Applicable
Australian Industry Participation Policy	Not Applicable
Variable Clauses of the Head Agreement	
Internal Working Papers	This clause of the Head Agreement has not been varied.
Intellectual Property	This clause of the Head Agreement has not been varied.
Key Personnel Requirements	This clause of the Head Agreement has not been varied.
Return of confidential information	This clause of the Head Agreement has not been varied.
Liability	This clause of the Head Agreement has not been varied.
Service Provider termination right	This clause of the Head Agreement has not been varied.
Termination for convenience costs in relation to Fees for Services calculated on a milestone basis	This clause of the Head Agreement has not been varied.

Signed for and on behalf of
Commonwealth of Australia as
represented by the Department of
Agriculture, Fisheries and Forestry 34 190
894 983

Anthony Carthbert

name of authorised officer

S 47F(1)

Signature of authorised officer

Alg Assistant Secretary

title of authorised officer

Signed for and on behalf of 1 AND ONE
PTY LTD,

Matthew Fraser

*name of Service Provider's authorised
representative*

S 47F(1)

*Signature of Service Provider's authorised
representative*

Executive Director

*title of Service Provider's authorised
representative*

Schedule 6A – Order Variation Template

Parties

- A. Commonwealth of Australia as represented by Department of Agriculture, Fisheries and Forestry, 34 190 894 983. **(Agency)**; and
- B. 1 and One Pty Ltd, 13 637 567 947] **(Service Provider)**

Recitals

- A. The Agency and the Service Provider are party to an Order dated 7 August 2023 for the provision of report writing services to support the lives sheep export phase out independent panel.
- B. The parties wish to vary the Order as provided by this Deed of variation.

The parties agree as follows:

The Order is varied in accordance with the terms set out below. Unless specifically stated in this Order Variation, all terms and conditions of the Order continue unaffected.

1.	Order Variation number	1
2.	Raised by	s 22(1)(a)(ii)
3.	Details of change (use attachments if required)	Contract extension – Order Expiry Date and Fees.
4.	Implementation date of variation	31 August 2023
5.	Effect on services	The revised Order Expiry Date is 15 September 2023. The fees have been adjusted to include an additional ^{s 47(1)(b); s 47G(1)} for s 47F(1) and an additional ^{s 47(1)(b); s 47C} for s 47F(1).
6.	Plan for implementing the change [if any]	Nil
7.	Effect on price [if any]	The variation is an increase of \$32,208 to the original amount. The revised upper limit of the contract is \$89,144 . Revised fee table updated below.
8.	Effect on service levels [if any]	Nil

9.	Other relevant matters (e.g. transitional impacts)	Nil
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Name	Daily Rate (incl GST)	Number of Days	Total
s 47F(1)	s 47(1)(b); s 47G(1)(a)		
s 47F(1)			
TOTAL			\$56,936.00 \$89,144.00

Variation to Order:

Extension of contract length and value

Agency Department of Agriculture, Fisheries and Forestry

Name (print) Anthony Cuthbert

Position Acting Assistant Secretary

Signature **s 47F(1)**

Date 30 August 2023

Service Provider 1 and One Pty Ltd

Name (print) Katherine Fraser

Position CEO

Signature **s 47F(1)**

Date 31 August 2023