

**TASMANIAN FORESTS INTERGOVERNMENTAL AGREEMENT  
CONTRACTORS VOLUNTARY EXIT GRANTS 2011**



**Australian Government**

**Department of Agriculture, Fisheries and Forestry**

**Application for Tasmanian Forests Intergovernmental Agreement  
Contractors Voluntary Exit Grants**

This form is to be used by eligible Tasmanian public native forest harvest and/or haulage and/or silvicultural contractors with a business located in Tasmania, to apply for a Tasmanian Forests Intergovernmental Agreement Contractors Voluntary Exit Grant.

All sections of this application form must be completed. Incomplete applications may not be assessed. It is your responsibility to correctly fill in the application form and provide all verified copies of requested documents. Only one application per business will be accepted.

Unless the business is a sole trader, all business partners, directors and/or owners are required to sign the application form.

This application should be read in conjunction with the *Tasmanian Forests Intergovernmental Agreement Contractors Voluntary Exit Grants Program Guidelines*. If you have any further questions about this form, the guidelines or the program please do not hesitate to contact the Program Manager on 02 6272 5079 or email IGACEP@daff.gov.au.

**Signed applications must be received by no later than 5:00pm AEDT Thursday, 24/11/2011.**

Electronic or hard copy applications must be received by 5 pm AEDT on Thursday, 24/11/2011. Applications must be submitted to IGACEP@daff.gov.au or to:

**Postal address:**

Tasmanian Forests Intergovernmental  
Agreement Contractors Voluntary Exit Grants  
Program  
Forestry Branch  
Climate Change Division  
Department of Agriculture, Fisheries and  
Forestry  
GPO Box 858  
CANBERRA ACT 2601

**Physical address:**

Tasmanian Forests Intergovernmental  
Agreement Contractors Voluntary Exit Grants  
Program  
Forestry Branch  
Climate Change Division  
Department of Agriculture, Fisheries and  
Forestry  
18 Marcus Clarke Street  
CANBERRA ACT 2601

One copy of the completed, signed application form is required. Signed statements (Section H) can be faxed, if necessary, to 02 6272 4367. Any faxed statements should be accompanied by a letter that clearly indicates the application form to which they relate.

When submitting your application form electronically, please check the size of the email. If the email size is above 7 Mb, please send the application and attachments in separate emails.

Applications received after the closing date may not be accepted, unless the lateness is solely due to the department's mishandling. Applicants will be sent an acknowledgement by the department within 10 working days of the receipt of an application.

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**Section A – Eligibility Check**

To be eligible for this program, the business must meet the definition of an eligible business in sections 4 and 5 of the program guidelines. This checklist is for your assistance only and does not form part of assessment for the program.

- (1) Did the business receive a grant under the Tasmanian Forest Contractors Exit Assistance Program 2010-2011? YES/NO  
*Note that if you answer **yes** to this question (1), you are **not** eligible to apply for exit assistance under this program. See section 4 (a) of the program guidelines.*
- (2) Was the business operating as a harvest and/or haulage and/or silvicultural business in Tasmanian public native forests on 24 July 2011 and had an ongoing contract, or ongoing arrangements? (see section 4 of the program guidelines) YES/NO
- (3) Has the business been conducting its Tasmanian harvest, haulage or silvicultural native forest contracting activities predominantly (at least 50 percent) in public native forests during at least one of the four financial years 2007-08, 2008-09, 2009-2010 or 2010-2011? YES/NO
- (4) Has the business been sold, is under receivership or is in bankruptcy administration? YES/NO  
*Note that if you answer **yes** to this question (4), you are **not** eligible to apply for exit assistance under this program unless the sale, receivership or bankruptcy occurred after 24 July 2011. See section 4(d) of the program guidelines.*
- (5) Does the business have an Australian Business Number (ABN) as at 24 July 2011? YES/NO
- (6) Has all the information requested in the application form and copies of the information listed in Section G been provided? YES/NO  
*Note that if you answer **no** to this question, the department may not be able to assess your application and/or your eligibility may be affected.*

If you do not meet all the eligibility criteria described in the guidelines, you will not be eligible for a grant and/or your application may not be able to be assessed. Please call the Department of Agriculture, Fisheries and Forestry on 02 6272 5079 if you require further explanation.

**Section B – Business Details of Applicant**

- 1) Business name – Legal name of the business

Note: Attach proof of business ownership

- 2) ABN number

Note: Attach proof of ABN registration.

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**Section B cont.**

3) Business Registration details. If the business is registered, provide date of registration.

Note: Attach copy of business name registration or company registration.

4) Is your business registered for GST?

Yes

No

5) Address of registered office of business

6) Business structure

► Sole trader       ► Partnership       ► Company

► Trust – provide a copy of the trust deed (including any amendments to it)

► Other, please specify \_\_\_\_\_

7) If the business is a partnership, please list all business partners (if there is insufficient space attach details)

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8) If the business is a company, please list all directors (if there is insufficient space attach details).

Note: Provide registration of company directors such as a company statement.

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.....

9) If the business is a company, provide details of (if applicable):

► Parent company and parent company ABN

► Subsidiary company/companies and their ABNs

► Other related businesses and their ABNs

(if insufficient space, attach details). Note: a related business is one which shares directors, owners or partners with the business applying.

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**Section B cont.**

10) (a) Where the business is a trust please list all trustees.

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(b) If the trustee is a company, please list directors of the company, unless you have previously listed those directors under an earlier question. Note: Provide a copy of registration of directors or an equivalent document.

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**Section C – Key Business Contact Details**

1) Please set out the contact details for key business principals or business managers. This is to assist the department contact the business in relation to this application and program administration. While contact details are not required for all business principals **note** that all business principals (the owners and/or directors and/or partners of the business) are required to sign this application form and will be required to sign the Funding Deed and the Deed of Undertaking if the business is offered grant funding (see the conditions in section 8 of the program guidelines). In accordance with the program guidelines, before submitting an application for grant under this program, eligible businesses and business principals should seek their own advice about making an application and entering into the Funding Deed and Deed of Undertaking.

Mr  Mrs  Miss  Ms  Other

Full Name

Mr  Mrs  Miss  Ms  Other

Full Name

If more space is required, please attach details.

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**Section C cont.**

2) Alternative business contact

Mr  Mrs  Miss  Ms  Other

Full Name

3) Business contact details

Phone number

Mobile phone number

Fax number

Alternative phone number

Business street address

Email

Note: Provision of an email address for the business or a representative of the business will assist in program administration.

4) Business postal address (if different to street address)

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**Section D – Eligibility and Merit Criteria**

1) At 24 July 2011, was the business operating under an ongoing contract(s) or ongoing arrangements for harvest and/or haulage and/or silviculture in Tasmanian public native forests (refer to program guidelines section 4);

Yes

No

(please tick or cross relevant box)

If yes, either provide the name of the principal(s) who the ongoing contract or contracts are with for harvest, haulage or silviculture and each of the contracts start and end dates; or provide the name of the contract holder(s) or subcontractor(s) with which the business has ongoing arrangements to undertake harvest, haulage or silvicultural activities and state when those arrangements started and are expected to end. If no end date, state ongoing.

Name of principal or other business	Start date for ongoing contracts or ongoing arrangements	End date for ongoing contracts or ongoing arrangements (where applicable)

If space is insufficient, attach details. Attach a copy of the ongoing contract(s) or ongoing arrangements. Where arrangements are not written, a letter is required from the other party to the arrangements setting out that the arrangements were ongoing at 24 July 2011.

If no, at Section D Question 1, set out the circumstances below.

**Type of business**

2) Is the business a

- harvest business (Go to section D, question 3)
- haulage business (Go to section D, question 3)
- both harvest and haulage business (Go to section D, question 3)
- silviculture business (Go to Section D, question 5)

(please tick or cross relevant box).

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**Section D cont.**

**Harvest and Haulage**

3) *Information for this question. This question needs to be filled in by businesses working in the Tasmanian public native forest harvest and/or haulage sector. For businesses working in the Tasmanian public native forest silvicultural sector only, refer to questions 5 and 6 and leave this question blank.*

For the business, provide the following details of all your Tasmanian public native forest harvest and/or haulage ongoing contracts and ongoing arrangements (see section 4 guidelines) for the periods 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011. If space is insufficient, attach details.

***1 July 2009 to 30 June 2010***

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Nature of contract (harvest or haulage or both)	Agreed volume for the period	Actual volume for the period

***1 July 2010 to 30 June 2011***

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Nature of contract (harvest or haulage or both)	Agreed volume for the period	Actual volume for the period

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**Section D cont.**

Note: Provide a letter from the principal, contract holder or subcontractor with which you had ongoing contracts or ongoing arrangements for public native forest logs; setting out the contract number (if numbered), period of each contract, quota or delivery or other arrangement including start and end dates; the agreed volume of public native forest logs of the ongoing contracts or ongoing arrangements for the periods, 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011 as well as the actual volume of public native forest logs for the ongoing contracts or ongoing arrangements for the periods 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011. Where your ongoing contracts or ongoing arrangements include the harvest and/or haulage of public native forest logs and private native forest logs, this letter should set out, for each ongoing contract or ongoing arrangement, the percentage of the total amount delivered that was for public native forest logs and the percentage of the total amount delivered that was for private native forest logs and how this was derived. **See also question 7 below. The letter should also include a statement from the business to which you are contracted or have an arrangement with, where it has requested any temporary cessation of harvesting or haulage, setting out the period of stoppage.**

- 4) *Information for this question. This question needs to be filled in by businesses working in the Tasmanian public native forest harvest and/or haulage sector which contract or subcontract out harvesting or haulage to another business. For businesses working in the Tasmanian public native forest silvicultural sector only, please refer to questions 5 and 6 and leave this question blank. This question is seeking to determine all the businesses that provide harvest and haulage services under an individual ongoing contract or ongoing arrangement (this is also referred to as the complete supply chain for a contract or arrangement). Thus it will require you to name the business you provide harvest and/or haulage services to as well as businesses that you contract or subcontract out to, those harvest and/or haulage services.*

For the business, provide details of any contracts or arrangements in place for the business to meet the ongoing contracts or ongoing arrangements listed under Section D, question 1 for the periods 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011. This should include the name of the principal, contract holder or subcontractor for the ongoing contract or ongoing arrangement that your business holds is with (see guidelines section 4). It should also set out the nature of the operations that are contracted or subcontracted out (harvest, haulage or both) by your business. If space is insufficient, attach details.

*(Fill in tables on next page – if space is insufficient attach details)*



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**Section D cont.**

*1 July 2009 to 30 June 2010*

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Name of contractor/subcontractor business	Australian Business Number for contractor or subcontractor business	Nature of contracted or subcontracted operations	Actual volume harvest and/or hauled by contractor or subcontractor business for period

*1 July 2010 to 30 June 2011*

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Name of contractor/subcontractor business	Australian Business Number for contractor or subcontractor business	Nature of contracted or subcontracted operations	Actual volume harvest and/or hauled by contractor or subcontractor business for period

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**Section D cont.**

**Silviculture**

5) *Information for this question. This question needs to be filled in by businesses working in the Tasmanian public native forest silvicultural sector. For businesses working in the Tasmanian public native forest harvest and/or haulage sector only, refer to questions 3 and 4 and leave this question blank. In the tables below, services provided means what the business did e.g. sowing seed, site preparation, fertilising.*

For the business, provide the following details of all your Tasmanian public native forest silviculture ongoing contracts or ongoing arrangements for the periods 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011. If space is insufficient, attach details.

***1 July 2009 to 30 June 2010***

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Services provided	Agreed hectares for the period	Actual hectares for the period

***1 July 2010 to 30 June 2011***

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Services provided	Agreed hectares for the period	Actual hectares for the period

Note: Provide a letter from the business or businesses with which you had ongoing contracts or ongoing arrangements for silvicultural operations; setting out the period of the ongoing contracts and ongoing arrangements including start and end dates; the agreed number of hectares for the periods 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011 and the actual number of

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**Section D cont.**

hectares for the periods 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011. Where your ongoing contracts or ongoing arrangements include public native forest operations and private native forest operations, this letter should set out the percentage of the total area of operations that was in public native forest and the percentage of the total area that was in private native forest and how this was derived. **See also question 7 below.**

- 6) *Information for this question. This question needs to be filled in by businesses working in the Tasmanian public native forest silvicultural sector which contract or subcontract out silvicultural operations to another business. For businesses working in the Tasmanian public native forest harvest and/or haulage sector only, refer to questions 3 and 4 and leave this question blank. This question is seeking to determine all the businesses that provide silvicultural services under an individual ongoing contract or ongoing arrangement (this is also referred to as the complete supply chain for a contract or arrangement). Thus it will require you to name the business you provide silvicultural services to as well as businesses that you contract or subcontract out to, those silvicultural services.*

For the business, provide details of any contracts or arrangements in place for the business to meet the ongoing contracts and ongoing arrangements listed under Section D, question 1 for the periods 1 July 2009 to 30 June 2010 and 1 July 2010 to 30 June 2011. This should include the name of the principal, contract holder or subcontractor, the ongoing contract or ongoing arrangement that your business holds is with (see guidelines section 4). It should also set out the nature of the operations that are contracted or subcontracted out (e.g. seed sowing, site preparation, fertilising) by your business. If space is insufficient, attach details.

***1 July 2009 to 30 June 2010***

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Name of contractor/ subcontractor business	Australian Business Number for contractor or subcontractor business	Nature of contracted or subcontracted operations	Actual hectares by contractor or subcontractor business for period

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**Section D cont.**

*1 July 2010 to 30 June 2011*

Name of principal, contract holder or subcontractor for the ongoing contract or arrangement	Name of contractor/subcontractor business	Australian Business Number for contractor or subcontractor business	Nature of contracted or subcontracted operations	Actual hectares by contractor or subcontractor business for period

**Operations in Tasmanian public native forests**

7) *Information for this question. This question seeks to determine the business's actual forest operations that were carried out in Tasmanian public native forests in one of the four tax years listed. This question provides evidence for eligibility criterion (c) in Section 4 of the program guidelines.*

What percentage of the business's Tasmanian native forest harvest and/or haulage and/or silvicultural operations were undertaken in the public native forest sector for the tax years 2007-08, 2008-09, 2009-10 and 2010-11?

Tax year	Percentage of the business's Tasmanian native forest harvest and/or haulage or silvicultural operations that were undertaken in the <b>public native forest sector</b>	Percentage of the business's Tasmanian native forest harvest and/or haulage or silvicultural operations that were undertaken in the <b>private native forest sector</b>
2010-11		
2009-10		
2008-09		
2007-08		

Note: the total for each financial year listed above should be 100 per cent for Tasmanian native forest operations.

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**Section D cont.**

**Provide** and **attach** evidence of your answer to question 7. While questions 3 and 5 seek information on public native forest ongoing contracts or ongoing arrangements, they do not seek information on private native forest operations. You will need to provide evidence for this question of all the business's Tasmanian native forest operations.

If you are a harvest and/or haulage business you will need to total your delivered volume under public native forest ongoing contracts and ongoing arrangements set-out in question 3 and set out details of your delivered volume for private native forest harvest and/or haulage operations. Volumes should be verified by your accountant at **Section I**.

If you are a silviculture contractor you will need to total your hectares serviced under public native forest ongoing contracts and ongoing arrangements set-out in question 5 and set out details of your hectares for private native forest operations. Total area of operations should be verified by your accountant at **Section I**.

**Nominated amount and financial information**

- 8) Set out the amount of grant (GST exclusive) sought by the business to exit the Tasmanian public native forest harvest and/or haulage and/or silvicultural contracting sector.

\$ \_\_\_\_\_

Note: As set out in the program guidelines the Advisory Panel for the program may assess business earnings over the financial years (2009-2010 and 2010-2011) to determine whether the amount nominated to exit corresponds with business activity. To assist the Advisory Panel assess this, applicants should provide copies of the following documents:

- business tax returns for 2009-2010 tax year and, if available, for 2010-2011 year – otherwise verified financial statements (income statements, interest expenses and balance sheets for the business ) for 2010-2011 are required;
- copies of income statements, interest expenses and balance sheets for the business for 2009-10 and 2010-2011 financial years verified by a qualified accountant being a certified practising accountant (CPA) or a chartered accountant (CA), whether or not copies of tax returns have been provided for those years; and
- business activity statements for 2009-2010 and 2010-2011 financial years.

Financial information should clearly set-out earnings from Tasmanian public native forest contracts and/or arrangements separately from earnings from Tasmanian private native forest contracts and/or arrangements or from Tasmanian plantation operations.



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**Section D cont.**

10) Provide details of the forestry machinery that is owned by the business. This should include all major pieces of machinery whether they are currently being used in public native forest harvest and/or haulage and/or silvicultural operations. This may include but is not limited to excavators, skidders, harvesting heads, bulldozers, prime movers, trailers, light trucks and 4 wheel drives.  
**Note:** If you have already sold any business machinery since 24 July 2011, please attach evidence of sale.

Type of machinery – (include brand and model)	If registered - registration number (or previous number if lapsed)	Vehicle identification number or other identifier such as serial number	Engine number (if applicable) or if no engine – any other identifiers	If sold or disposed of – details of transfer of ownership (purchaser and date of sale ) or details of disposal	Current location of machine (address)

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If insufficient space, attach further details.



**Supply Chain Exit**

11) *Information for this question. This question needs to be filled in by businesses working in the Tasmanian public native forest harvest and/or haulage sector only. This relates to criterion 3 in section 6 of the program guidelines.*

The following business supports the exit of the Applicant from the Tasmanian public native forest contracting sector.

**a) Principal:**

Business Name \_\_\_\_\_ ABN \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position in Business

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**b) Contract Holder**

Business Name \_\_\_\_\_ ABN \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position in Business

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**c) Subcontractor(s) for Contract Holder:**

1. Business Name \_\_\_\_\_ ABN \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Position in Business

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**Section D cont.**

2. Business Name \_\_\_\_\_ ABN \_\_\_\_\_

\_\_\_\_\_ Printed Name \_\_\_\_\_ Position in Business

\_\_\_\_\_ Signature \_\_\_\_\_ Date

3. Business Name \_\_\_\_\_ ABN \_\_\_\_\_

\_\_\_\_\_ Printed Name \_\_\_\_\_ Position in Business

\_\_\_\_\_ Signature \_\_\_\_\_ Date

4. Business Name \_\_\_\_\_ ABN \_\_\_\_\_

\_\_\_\_\_ Printed Name \_\_\_\_\_ Position in Business

\_\_\_\_\_ Signature \_\_\_\_\_ Date

If further space is required, please attach details.

Note: If you are unable to have the principal, the contract holder and subcontractor(s) to sign the form due to distance or other difficulties, a signed and dated letter is required from each of the relevant businesses supporting the exit of the Applicant. The letter should include the name of the supporting business, its ABN, the name of the person signing the letter and the position of that person in the supporting business.

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**Section E – Previous Grant Funding**

- 1) List any grants received by the eligible business under previous Commonwealth funding programs for forestry. List name of program and amount received GST exclusive.

<b>Name of program</b>	<b>Amount received (GST exclusive)</b>

**Section F – Privacy and Publication Information**

The department has requested the information in this document to assess your application for funding under the Tasmanian Forests Intergovernmental Agreement Contractors Voluntary Exit Grants Program. You are not obliged to provide any of the information, but if you do not, it may affect your eligibility and/or the ability of the department to assess your application. Please note that the information you provide (including any personal information) may be given to other agencies, organisations and consultants for assessment, reporting requirements and/or as authorised/required by law. By completing this form, you consent to your information being used in the manner stated above.

Applicants should be aware that if they are successful, Commonwealth policy requires the department to publish information on its website about the applicant, including but not limited to:

- name of the person or entity receiving the grant;
- amount of funding received;
- type of grant;
- term of grant; and
- funding location.

By submitting an application for funding under this grant program, the applicant consents to publication of the above information by the department if the applicant is awarded funding under this program.

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**Section G - Checklist of Documentation**

Please indicate which documents you have supplied with this form.

- |  |                          |
|--|--------------------------|
| 1. Proof of business ownership (Section B, Question 1)   | <input type="checkbox"/> |
| 2. Proof of business ABN (Section B, Question 2)   | <input type="checkbox"/> |
| 3. Proof of business registration (Section B, Question 3)  | <input type="checkbox"/> |
| 4. Proof of directors or trustees (Section B, Question 8 and Question 10)  | <input type="checkbox"/> |
| 5. Copies of ongoing contracts or ongoing arrangements or other written proof of these contracts and arrangements (Section D, Question 1)  | <input type="checkbox"/> |
| 6. For harvest and/or haulage businesses, letter setting out details of ongoing contracts and ongoing arrangements and any temporary cessation of harvesting and/or haulage operations (Section D, Question 3) | <input type="checkbox"/> |
| 7. For silviculture businesses, letter setting out details of ongoing contracts and ongoing arrangements and any temporary cessation of silvicultural services (Section D, Question 5)                         | <input type="checkbox"/> |
| 8. Evidence of work in Tasmanian public native forests (section D, Question 7)   | <input type="checkbox"/> |
| 9. Copies of tax returns for 2009-2010 tax year and for 2010-2011 year if available; otherwise, verified financial statements for 2010-2011 (Section D, Question 8)  | <input type="checkbox"/> |
| 10. Business activity statements for 2009-2010 and 2010-11 (Section D, Question 8)   | <input type="checkbox"/> |
| 11. Verified copies of income statements, interest expenses and balance sheets for the business for 2009-2010 and 2010-2011 financial years (Section D, Question 8)  | <input type="checkbox"/> |
| 12. Proof of sale of machinery, if applicable, (Section D, Question 10)  | <input type="checkbox"/> |
| 13. Letter of Support for supply chain exit (Section D, Question 11)   | <input type="checkbox"/> |
| 14. Signed statement (Section H)   | <input type="checkbox"/> |
| 15. Declarations (Section I)   | <input type="checkbox"/> |
| 16. Additional information for any question is attached (if required)  | <input type="checkbox"/> |

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**Section H – Statement**

I/we have read and understood the Tasmanian Forests Intergovernmental Agreement Contractors Voluntary Exit Grants Program Guidelines.

- I/we declare that the information provided in this application including attachments is true and correct and discloses all required and relevant details.
- I/we authorise the Department of Agriculture, Fisheries and Forestry to seek relevant information it may require to process this application, and I/we hereby request and authorise any parties to supply such information as requested by the department.
- I/we understand that if this application is approved for funding, information about the approved Exit Grant will be published on the department’s website as required by the Commonwealth Grant Guidelines.
- I/we understand if I/we accept an Exit Grant I/we will:
  - a. exit the Tasmanian public native forest industry within two months of the date the Funding Deed is executed; and
  - b. pay all employee entitlements on receipt of the initial exit grant payment; and
  - c. provide an exit strategy, setting out how I/we intend to approach termination of ongoing contracts or ongoing arrangements with relevant principals and other businesses and include letters from those businesses supporting the termination of the existing contract or existing arrangement; and
  - d. not use the business’s forestry machinery for a period of ten years from receiving the initial exit grant payment in the Australian native forest harvest, haulage and silvicultural contracting sector and/or the Australian plantation forest harvest, haulage and silvicultural contracting sector except to the extent of existing contractual arrangements in the mainland sector, the Tasmanian private native forest sector or the Tasmanian plantation sector; and
  - e. ensure that if I/we elect to sell or dispose of assets we ensure that asset disposal obligations for machinery funded under the Tasmanian Community Forest Agreement Industry Development program are adhered to; and
  - f. not hire out or lease out the forest machinery of the business to another business or person for utilisation in the Australian forest industry before re-entry is permitted and terminate any pre-existing hiring out or leasing out arrangements; and
  - g. not re-enter the Australian native forest harvest, haulage and silvicultural contracting sector and/or Australian plantation harvest, haulage and silvicultural contracting sector within ten years of receiving the initial exit grant payment, except to the extent of existing contractual arrangements in the mainland sector or Tasmanian private native forest sector or the Tasmanian plantation sector.
- I/we agree that if we receive an exit grant I/we will notify the department of any event or circumstance indicative of returning to the Australian native forest harvest/haulage/silvicultural contracting sector or the Australian plantation harvest, haulage and silvicultural contracting sector, and will keep the department informed of our addresses/my address, for ten years of receiving the final grant payment.
- I/we understand that if I/we re-enter the Australian native forest harvest/haulage/silvicultural contracting sector or the Australian plantation harvest, haulage and silvicultural contracting sector within ten years of receiving the initial grant payment, I am/we are in breach of this undertaking and the amount of the Exit Grant paid to me/us is recoverable by the Commonwealth as a debt due to the Commonwealth.
- I/we understand that if I/we receive an Exit Grant, monies received may be taxable.

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**Statement continued**

- I/we understand that the Commonwealth may include terms in the Exit Grant funding deed for this program that allows it to recover any existing debt due to the Commonwealth by the Grantee from any Exit Grant awarded under this program.
- I/we understand that the department is required to publish information about successful applicants.
- I/we understand that giving false or misleading information is a serious offence.

**Signature(s) of all owner(s), director(s) and partner(s) of the applicant business** (if insufficient space, please attach further details)

Signature \_\_\_\_\_

Printed name and position \_\_\_\_\_

Signature \_\_\_\_\_

Printed name and position \_\_\_\_\_

Signature \_\_\_\_\_

Printed name and position \_\_\_\_\_

Signature \_\_\_\_\_

Printed name and position \_\_\_\_\_

Signature \_\_\_\_\_

Printed name and position \_\_\_\_\_

Signature \_\_\_\_\_

Printed name and position \_\_\_\_\_

Date. \_\_\_\_/\_\_\_\_/2011

**TASMANIAN FORESTS INTERGOVERNMENTAL AGREEMENT  
CONTRACTORS VOLUNTARY EXIT GRANTS 2011**

**SECTION I – Declarations**

*Information for this section. Declaration (i) relates to harvest and haulage tonnage and declaration (ii) relates to area of silvicultural operations. Declaration (iii) provides for the authentication of documents attached to your application.*

**(i) Total volumes**

I,....., of .....  
(accountancy firm), being a qualified accountant, of,

.....

.....

..... (address),

who can be contacted at ..... (telephone number),

certify that all the total agreed and actual volumes for the business set out in Section D questions 3, 4 and 7 are accurate.

..... (*Signature*) on this .....day of .....2011

**(ii) Total area**

I,....., of .....  
(accountancy firm), being a qualified accountant, of,

.....

.....

..... (address),

who can be contacted at ..... (telephone number),

certify that all the total agreed and actual areas of silvicultural operations for the business set out in Section D questions 5, 6 and 7 are accurate.

..... (*Signature*) on this .....day of .....2011

**(iii) Authentication of documents**

I,....., being a .....  
of,

.....

.....

..... (address),

who can be contacted at ..... (telephone number),

certify that copies of documents, numbered 1 to *(insert number)* provided with this application are true copies of the originals.

..... *(Signature)* on this .....day of .....2011

Note, see Section J for list of people that can authenticate documents.



## **SECTION J – AUTHENTICATION OF DOCUMENTS**

A list of people that can certify documents as true copies (i.e. persons who can complete Declaration (iii) in Section I) is set-out below.

(1) A person who is currently licensed or registered under a law to practise in one of the following occupations:

Chiropractor	Dentist	Legal practitioner
Medical practitioner	Nurse	Optometrist
Patent attorney	Pharmacist	Physiotherapist
Psychologist	Trade marks attorney	Veterinary surgeon

(2) A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) A person who is in the following list:

Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public

Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)

Bailiff

Bank officer with 5 or more continuous years of service

Building society officer with 5 or more years of continuous service

Chief executive officer of a Commonwealth court

Clerk of a court

Commissioner for Affidavits

Commissioner for Declarations

Credit union officer with 5 or more years of continuous service

Employee of the Australian Trade Commission who is:

- (a) in a country or place outside Australia; and
- (b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
- (c) exercising his or her function in that place

Employee of the Commonwealth who is:

- (a) in a country or place outside Australia; and
- (b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
- (c) exercising his or her function in that place

Fellow of the National Tax Accountants' Association

Finance company officer with 5 or more years of continuous service

Holder of a statutory office not specified in another item in this list

Judge of a court

Justice of the Peace

Magistrate

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Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*

Master of a court

Member of Chartered Secretaries Australia

Member of Engineers Australia, other than at the grade of student

Member of the Association of Taxation and Management Accountants

Member of the Australasian Institute of Mining and Metallurgy

Member of the Australian Defence Force who is:

- (a) an officer; or
- (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
- (c) a warrant officer within the meaning of that Act

Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants

Member of:

- (a) the Parliament of the Commonwealth; or
- (b) the Parliament of a State; or
- (c) a Territory legislature; or
- (d) a local government authority of a State or Territory

Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*

Notary public

Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public

Permanent employee of:

- (a) the Commonwealth or a Commonwealth authority; or
- (b) a State or Territory or a State or Territory authority; or
- (c) a local government authority;

with 5 or more years of continuous service who is not specified in another item in this list

Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made

Police officer

Registrar, or Deputy Registrar, of a court

Senior Executive Service employee of:

- (a) the Commonwealth or a Commonwealth authority; or
- (b) a State or Territory or a State or Territory authority

Sheriff

Sheriff's officer

Teacher employed on a full-time basis at a school or tertiary education institution