



Australian Government  
Department of Agriculture

# Approved arrangement

7.12 – horses

Conditions

Version 6.0



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# Version control

Updates to this document will occur automatically on the departments website and the revision table below will list the amendments as they are approved.

<b>Date</b>	<b>Version</b>	<b>Amendments</b>	<b>Approved by</b>
11 Nov 2011	1.0	Revised document.	Co-regulation and Support Program
30 Jun 2013	1.1	Updated to reflect DAFF branding.	Industry Arrangements Reform Program
3 Apr 2014	1.2	Updated to reflect Department of Agriculture branding.	Industry Arrangements Management Program
May 2016	2.0	Updated to reflect departmental branding and new document template.	Approved arrangements section
16 Jun 2016	3.0	Updated references to the department and the <i>Biosecurity Act 2015</i> .	Approved arrangements section
21 Jun 2016	4.0	Changed Animal import operations branch name, swab requirements in 13.12. <ul style="list-style-type: none"> <li>• Added: <ul style="list-style-type: none"> <li>- pre-requisite for class 4.3 approval (table 3)</li> <li>- general requirement 21 (table 19)</li> </ul> </li> <li>• removed: <ul style="list-style-type: none"> <li>- wash bay requirements</li> <li>- informative text (table 4)</li> </ul> </li> <li>• separated from site location requirements: <ul style="list-style-type: none"> <li>- biosecurity and post arrival quarantine area (table 5)</li> <li>- work practices (table 6)</li> </ul> </li> <li>• updated requirements to reflect current practice: <ul style="list-style-type: none"> <li>- hygiene (table 10)</li> <li>- clothing &amp; footwear (table 11)</li> <li>- equipment disinfection (table 12)</li> <li>- husbandry (table 13)</li> <li>- general (table 19)</li> </ul> </li> </ul>	Approved arrangements section
20 September 2017	5.0		Approved arrangements section Live animal imports
2019	6.0	Updated: <ul style="list-style-type: none"> <li>• template</li> <li>• department name</li> <li>• requirement to condition</li> </ul> Updated conditions to meet current practice: <ul style="list-style-type: none"> <li>• scope</li> <li>• pre-requisite</li> <li>• table 1 – site location - 1.1, 1.2, 1.3, 1.4, 1.6</li> <li>• table 2 – post arrival quarantine compound 2.1, 2.4</li> </ul>	Approved arrangements section Live animal imports

Approved arrangement - horses

Date	Version	Amendments	Approved by
		<ul style="list-style-type: none"> <li>• table 3 – work practices - 3.1, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9, 3.10, 3.12</li> <li>• table 5 – isolation – 5.1, 5.2, 5.3, 5.4, 5.5, 5.6</li> <li>• table 7 – clothing and footwear – 7.2, 7.3, 7.4, 7.5, 7.6</li> <li>• table 8 – equipment disinfection – 8.1</li> <li>• table 9 – non-biosecurity activities at the site – 9.1</li> <li>• table 10 – security – 10.2, 10.3</li> <li>• table 11 – waste - 11.2, 11.3, 11.4, 11.5, 11.6</li> <li>• table 12 – husbandry - 12.4, 12.5, 12.7, 12.12</li> <li>• table 13 – record conditions – 13.12</li> <li>• table 15 – general – 15.8, 15.16</li> </ul> <p>Added:</p> <ul style="list-style-type: none"> <li>• QPR Ref – for office use only</li> <li>• table 3 – work practices - 3.2, 3.3,</li> <li>• table 11 – waste – 11.5</li> <li>• table 12 – husbandry - 12.17</li> <li>• table 13 – record conditions – 13.9, 13.10</li> <li>• table 15 – general condition - 15.1</li> </ul> <p>Removed:</p> <ul style="list-style-type: none"> <li>• table 2 – post arrival quarantine compound 2.4, 2.7</li> <li>• table 3 – work practices 3.13</li> <li>• table 7 – maintain approval</li> <li>• table 12 – husbandry – 12.16, 12.17</li> </ul> <p>table 19(version 5.0) – general – previous conditions 19.7, 19.8, 19.9, 19.10, 19.11, 19.12, 19.13, 19.14, 19.15, 19.16, 19.18, 19.19</p>	

# Contents

<b>Version control .....</b>	<b>3</b>
<b>Guide to using this document .....</b>	<b>7</b>
Definitions .....	7
Other documents .....	7
Noncompliance guide.....	7
Key arrangement outcomes .....	8
<b>Objective .....</b>	<b>10</b>
Scope.....	10
Pre-requisites.....	10
Information required for application.....	10
<b>Conditions.....</b>	<b>11</b>
Table 1 Site location .....	11
Table 2 Post arrival quarantine compound.....	12
Table 3A Work practices .....	12
Table 3B Work practices.....	13
Table 3C Work practices.....	14
Table 3D Work practices .....	15
Table 4 Departmental supervision.....	15
Table 5 Isolation.....	16
Table 6 Hygiene.....	17
Table 7A Clothing and footwear .....	17
Table 7B Clothing and footwear .....	18
Table 8 Equipment disinfection.....	18
Table 9 Non-biosecurity activities at the site.....	18
Table 10 Security .....	19
Table 11A Waste .....	20
Table 11B Waste .....	21
Table 12A Husbandry .....	21
Table 12B Husbandry .....	22
Table 12C Husbandry.....	23
Table 13A Record conditions.....	24
Table 13B Record conditions.....	25
Table 14 Office and general site conditions.....	26
Table 15A General conditions .....	26

Table 15B General conditions .....	27
Table 15C General conditions.....	28

# Guide to using this document

This document sets out the conditions that must be met before the relevant Director will consider approval for the provision of biosecurity activities under section 406 of the *Biosecurity Act 2015*, otherwise known as an approved arrangement.

This document specifies the conditions to be met for the approval, operation and audit of this class of approved arrangement. Compliance with the conditions will be assessed by audit.

In the event of any inconsistency between these conditions and any Import Permit condition, the Import Permit condition applies. If the applicant chooses to use automatic language translation services in connection with this document, it is done so at the applicant's risk.

Unless specified otherwise, any references to 'the department' or 'departmental' means the Department of Agriculture and Water Resources. Any references to contacting the department mean contacting your closest regional office.

Further information on approved arrangements, department contact details and copies of relevant approved arrangement documentation is available on the department's website: [agriculture.gov.au](http://agriculture.gov.au).

## Definitions

Definitions that are not contained within the [approved arrangements glossary](#) can be found in the *Biosecurity Act 2015* or the most recent edition of the Macquarie Dictionary.

## Other documents

The [Approved Arrangements General Policies](#) should be read in conjunction with these conditions. They will assist in understanding and complying with the obligations and conditions for the establishment and operation of an approved arrangement.

## Noncompliance guide

The noncompliance classification against each condition is provided as a guide only. If more than one noncompliance is listed against a condition, the actual noncompliance applied will correspond to the gravity of the issue. The noncompliance recorded against any conditions remains at the discretion of the biosecurity officer.

Noncompliance classifications are detailed in the *Approved Arrangements General Policies*.

## Key arrangement outcomes

Key arrangement outcomes are high level outcomes the biosecurity industry participant is responsible for meeting under an approved arrangement.

Each class condition for an approved arrangement is assigned a key arrangement outcome.

Key arrangement outcomes are met by complying with the class conditions

**Table 1 List of KAOs including their purpose and description**

<b>KAO</b>	<b>Purpose</b>	<b>Information</b>
Containment	Goods subject to biosecurity control are contained in a way that prevents them, or any biosecurity risk material escaping into the environment.	<ul style="list-style-type: none"> <li>• Generally applies to the biosecurity areas.</li> <li>• Prevent goods subject to biosecurity control and their contaminants from accidental or deliberate release or escape.</li> <li>• Both infrastructure and procedural practices for confining goods subject to biosecurity control within a defined space.</li> </ul>
Isolation	Goods subject to biosecurity control are isolated from other goods in a manner that prevents cross-contamination or cross-infestation.	<p>Isolation must be maintained between goods subject to biosecurity and:</p> <ul style="list-style-type: none"> <li>• domestic goods</li> <li>• goods previously released from biosecurity control,</li> <li>• goods for export</li> <li>• other consignments of goods subject to biosecurity control.</li> </ul>
Security	Controls are in place that prevent unauthorised access to goods subject to biosecurity control.	<ul style="list-style-type: none"> <li>• Generally applies to the site boundary but may be at the containment boundary within the site.</li> <li>• Both infrastructure (fences, locks, electronic monitoring) and procedural practices (training) to stop unauthorised people from accessing goods subject to biosecurity control.</li> <li>• Note: Unauthorised removal of goods subject to biosecurity control is considered to be a containment issue.</li> </ul>
Identification	Goods subject to biosecurity control and areas in which biosecurity activities are carried out must be visually identifiable as such.	
Traceability	Goods that are or were, subject to biosecurity control, are linked to records of the origin and movement of the goods and the biosecurity activities carried out in relation to the goods.	
Hygiene	Approved arrangement sites are maintained in a state that minimises opportunity for, and susceptibility to pest, weed and disease establishment and/or infestation.	
Movement	Goods subject to biosecurity control only move beyond the site in accordance with departmental conditions and any required departmental authorisation.	
Release	Goods and their derivatives subject to biosecurity control are dealt with as such until they are formally released from biosecurity control, or they are exported or destroyed.	Release from biosecurity control includes release by a biosecurity participant subject to s162 BA2015 only if expressly provided for in the approved arrangement and in accordance

Approved arrangement - horses

KAO	Purpose	Information
		with the conditions of the approved arrangement.
Awareness	People performing activities involving goods subject to biosecurity control have the knowledge and capability to carry out those activities in accordance with the conditions of the approved arrangement.	
Inspection	The site has the equipment, facilities and processes that enable inspection of goods subject to biosecurity control.	
Treatment	The biosecurity industry participant has the processes and/or equipment and facilities to perform treatments of goods subject to biosecurity control in accordance with the conditions of the approved arrangement.	<p>Required treatments will be advised on import permits, directions, class conditions, non-standard conditions (variations), process management systems (PMS) and standard operating procedures (SOPs).</p> <p>Note: SOPs are only required in those classes where there is a specific condition for a SOP to be in place.</p>
Arrangement compliance	The biosecurity industry participant is required to carry out biosecurity activities in accordance with the arrangement.	
Notification	The department is advised of any event or circumstance for which it has specified that notification must be provided.	<p>Those events to be notified are advised on import permits, directions, class conditions, non-standard conditions (variations), PMS and SOPs.</p> <p>Note: SOPs are only required in those classes where there is a specific condition for a SOP to be in place.</p>
Supporting functions	Procedures, facilities and equipment are in place for the biosecurity activities carried out under the approved arrangement.	

# Objective

Approved arrangement sites utilised to undertake the isolation, examination, treatment of live imported horses as required by import permit conditions.

## Scope

Approved arrangement sites are not approved for any other biosecurity operations, except where the sites have separate approval under another class.

For the purpose of approved arrangement class 7.12 the term horse includes any equids including donkeys and mules.

## Pre-requisites

The biosecurity industry participant must hold approval for class 4.3 – cleaning in order to hold approval for this class.

Note: class 4.3 – cleaning applies only to the cleaning and disinfection of vehicles used for transporting horses.

## Information required for application

At the time of application for approval, applicants must submit to the department a site plan to scale showing:

- dimensions and locations of biosecurity areas (this includes indoor and outdoor biosecurity work areas, treatment facilities, wash facilities, waste holding areas, etc.)
- buildings within the bounds of the site (whether utilised for biosecurity operations or not)
- site boundaries
- nearest main road
- parking for biosecurity officers
- where applicable, any onsite transport/movement pathways
- areas used for the storage of animals and other goods subject to biosecurity control
- details of how adequate separation will be achieved of goods that are subject to biosecurity control from other goods and from people that are not authorised to have contact with the goods that are subject to biosecurity.

# Conditions

**Table 1 Site location**

KAO	Condition	Nonconformity guide
Arrangement Compliance	1.1 Approved arrangement sites must be located within the metropolitan area of a first point of entry that has a permanently based biosecurity officer.	Major QPR Ref: 3088
Arrangement Compliance	1.2 Approved arrangement sites must be located on a property that has been free from equine infectious anaemia during the previous 12 months. The department must be notified immediately if there is suspicion or diagnosis of equine infectious anaemia on the property the approved arrangement site is located on.	Critical QPR Ref: 3089
Arrangement Compliance	1.3 Approved arrangement sites must not be located in an area considered by the department as having a high density of horses. The department must be notified immediately of any change in the density of horses at the property where the approved arrangement site is located or at adjacent properties.	Critical QPR Ref: 3090
Supporting	1.4 At the time of application and when any changes occur, the following site information must be provided: <ul style="list-style-type: none"> <li>• proximity of the approved arrangement site to vacant land and details of that land's usage where applicable Note: For the purposes of approved arrangement sites, vacant land refers to any plot which contains no buildings or usable structures. These areas may or may not have improvements e.g. sewers, etc.</li> <li>• details of the land usage within 100 metres of the boundary of the approved arrangement site (including vacant and non-vacant land) Note: the department must be notified immediately of any land use changes.</li> <li>• information on the susceptibility of the sites to flooding or storm surges and the precautions taken to address these risks. This will require applicants to provide <ul style="list-style-type: none"> <li>– details about the likelihood and magnitude of flooding or storm surges</li> <li>– the proximity of the sites to waterways</li> <li>– any other information requested by the department.</li> </ul> </li> </ul>	Major QPR Ref: 3091
Supporting	1.5 Where the approved arrangement site is prone to flooding or storm surges, details of the design features of the sites and risk management procedures that will be applied during a flood or storm surge event must be provided to the department. This must include the likely effective warning time that the sites would have prior to inundation.	Major QPR Ref: 3092
Supporting	1.6 The approved arrangement site must allow for departmental officers to perform their duties without work health and safety risks.	Major QPR Ref: 830
Arrangement Compliance	1.7 Access to the approved arrangement site must be through property owned, rented or leased by the applicant/biosecurity industry participant.	Major QPR Ref: 3846

**Table 2 Post arrival quarantine compound**

KAO	Condition	Nonconformity guide
Containment	<p>2.1 The post arrival quarantine compounds must:</p> <ul style="list-style-type: none"> <li>hold all horses within the approved post arrival quarantine compound</li> <li>be surrounded by two secure stock-proof fences at least five metres apart, or a physical barrier deemed by the department as providing equivalent security to prevent horses (and people and objects) in the biosecurity area having contact with horses (and people and objects) outside the biosecurity area</li> <li>prevent horses subject to biosecurity control being within 100 metres of Australian population horses that are not of equivalent health status.</li> </ul>	Major or critical QPR Ref: 3847
Arrangement Compliance	2.2 The post arrival quarantine compounds must address relevant Australian and state animal welfare legislation and standards.	Major QPR Ref: 3848
Containment	2.3 Stables in the post arrival quarantine compound must be constructed of a durable material impervious to water so they can be cleaned and disinfected.	Major QPR Ref: 3849
Supporting	2.4 The post arrival quarantine compound must have facilities for the safe unloading and loading of horses.	Major QPR Ref: 3851
Supporting	2.5 The post arrival quarantine compound must have facilities for veterinary examination of horses and the collection of samples from horses that are subject to biosecurity control.	Major QPR Ref: 3852

**Table 3A Work practices**

KAO	Condition	Nonconformity guide
Arrangement Compliance	<p>3.1 An approved arrangement site operations manual / standard operating procedure (SOP) manual must be provided for approval at the time of application. Any updates to this document must be approved by the department.</p> <p>The document must contain procedures for conditions 3.5 to 3.13 and differentiate between the procedures that apply when horses subject to biosecurity control are stabled within the post arrival quarantine compound/s versus when no horses are present or when the horses stabled within the compound have an Australian health status</p> <p>Note: this may be distinguished in the document by using a different coloured font for each type of procedure.</p>	Major QPR Ref: 3854
Notification	<p>3.2 The biosecurity industry participant must ensure that the department is notified in writing of any changes to the operating arrangements (including the approved procedures).</p> <p>Written approval from the department must be obtained before any changes to the approved procedures are implemented. It is the responsibility of the biosecurity industry participant to allow sufficient time for review by the department between application and when the alterations are required.</p>	Major QPR Ref: 3097
Arrangement Compliance	3.3 The biosecurity industry participant must ensure that a copy of the approved site operations manual / standard operating procedure manual is made available to the department upon request.	Major QPR Ref: 3098
Arrangement Compliance	3.4 The approved site operations manual / standard operating procedure manual must outline which procedures apply when horses subject to biosecurity control are on site and which apply outside these times.	Major QPR Ref: 4221

**Table 3B Work practices**

KAO	Condition	Nonconformity guide
Arrangement Compliance	<p>3.5 The site operations manual / standard operating procedure manual must include work procedures for horse management while horses are subject to biosecurity control, including:</p> <ul style="list-style-type: none"> <li>• receiving horses subject to biosecurity control into the post arrival quarantine compound</li> <li>• moving horses subject to biosecurity control to and from the               <ul style="list-style-type: none"> <li>– training track</li> <li>– onsite surgical facility in cases where this is required</li> </ul> </li> <li>• ensuring horses subject to biosecurity control and other horses of differing health status are separated by at least 100 metres at all times, including during exercise undertaken outside the post arrival quarantine compound.</li> <li>• ensuring horses subject to biosecurity control are not on the training track, or in any other transit areas, at the same time as other horses of differing health status</li> <li>• ensuring that when there are horses subject to biosecurity control and other horses of different health status at the approve arrangement site, that horses:               <ul style="list-style-type: none"> <li>(a) scheduled to be released from biosecurity control prior to horses from other post arrival quarantine compounds; or</li> <li>(b) that have already been released from biosecurity control</li> </ul> </li> </ul>	Major QPR Ref: 3856
	<p>do not use the training track until at least four hours after use by horses from the other post arrival quarantine compounds.</p> <ul style="list-style-type: none"> <li>• ensuring horses subject to biosecurity control do not have an opportunity to mate.</li> </ul> <p>Note: Procedures which relate only to horses not subject to biosecurity must be clearly identified in the manual</p>	Minor

**Table 3C Work practices**

KAO	Condition	Nonconformity guide
Arrangement Compliance	<p>3.6 The site operations manual / standard operating procedure manual must include work procedures for managing visitors while horses subject to biosecurity control are present, including:</p> <ul style="list-style-type: none"> <li>• ensuring decontamination of personnel and objects occurs prior to leaving</li> <li>• attendance of any essential external service providers Note: non-essential service providers are not permitted at the site while horses subject to biosecurity control are onsite.</li> <li>• preventing horses subject to biosecurity control being moved and/or being interfered with by unauthorised persons. These procedures must include <ul style="list-style-type: none"> <li>– ensuring visitors to the biosecurity area are accompanied or supervised by an authorised person at all times</li> <li>– locking the biosecurity area when unattended.</li> </ul> </li> <li>• controlling access to the site, separate controls for the post arrival quarantine compounds and any other areas of the site where horses may be from time to time. These procedures must include <ul style="list-style-type: none"> <li>– registers of people authorised to access the site and visitors</li> <li>– procedures for prevention of unauthorised movement of horses and equipment into or out of the site, and into or out of sub-sections of the site that have differing biosecurity status</li> <li>– procedures for nightly lock-down where applicable.</li> </ul> </li> <li>• procedures for training staff and (where relevant) private personnel and authorising their entry to the site and any particular post arrival quarantine compounds or other areas of the site such as the racetrack or the surgical facility.</li> </ul> <p>Note: procedures that apply when horses not subject to biosecurity control or when there are no horses present must be differentiated in the manual</p>	<p>Major QPR ref: 3857</p> <p>Minor</p>
Arrangement Compliance	<p>3.7 The site operations manual / standard operating procedure manual must include work procedures for managing waste when horses subject to biosecurity control are stabled in the compound/s, including:</p> <ul style="list-style-type: none"> <li>• waste (other than water) storage, treatment and removal</li> <li>• waste water storage, treatment and removal.</li> </ul> <p>Note: procedures that apply when horses not subject to biosecurity control or when there are no horses present must be differentiated in the manual</p>	<p>Major QPR ref: 3858</p> <p>Minor</p>
Arrangement Compliance	<p>3.8 The site operations manual / standard operating procedure manual must include work procedures for managing hygiene when horses subject to biosecurity control are stabled in the compound/s, including:</p> <ul style="list-style-type: none"> <li>• cleaning and disinfection of all equipment in the post arrival quarantine compound and cleaning and disinfection of the compound itself</li> <li>• having dedicated or disposable clothing and footwear</li> <li>• cleaning and disinfection of vehicles used to transport horses subject to biosecurity control to the site from the port of arrival in Australia</li> <li>• vermin and rodent control measures within the site.</li> </ul> <p>Note: procedures that apply when horses not subject to biosecurity control or when there are no horses present must be differentiated in the manual</p>	<p>Major QPR ref: 3859</p> <p>Minor</p>

**Table 3D Work practices**

KAO	Condition	Nonconformity guide
Arrangement Compliance	3.9 The site operations manual / standard operating procedure manual must include work procedures for managing veterinary samples when horses subject to biosecurity control are stabled in the compound/s including: <ul style="list-style-type: none"> <li>• collection</li> <li>• packaging</li> <li>• decontamination of packaging</li> <li>• dispatch.</li> </ul>	Major QPR ref: 3860
	Note: procedures that apply when horses not subject to biosecurity control or when there are no horses present must be differentiated in the manual	Minor
Arrangement Compliance	3.10 The site operations manual / standard operating procedure manual must include work procedures for reporting when horses subject to biosecurity control are stabled in the compound/s, including: <ul style="list-style-type: none"> <li>• daily compliance report submission</li> <li>• disease detection/suspicion</li> <li>• breaches of any conditions of the site approval or noncompliance with the procedures set out in the site operations manual/standard operating procedure manual or the import permit conditions</li> <li>• standard format for records including <ul style="list-style-type: none"> <li>- daily horse health records (including all testing, monitoring and treatments)</li> <li>- visitor records</li> <li>- cleaning and disinfection records</li> <li>- waste and treatment records</li> <li>- daily compliance reports.</li> </ul> </li> </ul>	Major QPR ref: 3861
	3.11 The site operations manual / standard operating procedure manual must include work procedures for emergency situations such as fires	Major QPR ref: 3862
Arrangement Compliance	3.12 The site operations manual / standard operating procedure manual must include work procedures for daily monitoring of the health of horses subject to biosecurity control on the site.	Major QPR ref: 3863
	Note: procedures that apply when horses not subject to biosecurity control or when there are no horses present must be differentiated in the manual	Minor

**Table 4 Departmental supervision**

KAO	Condition	Nonconformity guide
Notification	4.1 The biosecurity industry participant must notify the department of the intention to have the horses stabled in the post arrival quarantine compound during their biosecurity control period at least two weeks prior to the importation of any horses.  Note: A departmental veterinary officer will be assigned to approve the intake of horses into the post arrival quarantine compound and supervise the compound during the biosecurity control period.	Major QPR ref: 3100

**Table 5 Isolation**

KAO	Condition	Nonconformity guide
Isolation	5.1 The biosecurity industry participant may only allow horses into the approved arrangement site and must prevent any other kind of animal (e.g. dogs, cats, ruminants) from entering or remaining at the site. No Australian health status horses may enter or remain at the site while horses subject to biosecurity control are present unless the department has given specific written approval.	Major QPR ref: 3101
Release	5.2 Deceased horses that are part of a consignment of horses under biosecurity control must <ul style="list-style-type: none"> <li>remain on the site until the end of the biosecurity control period</li> </ul> or <ul style="list-style-type: none"> <li>can be removed if the department has approved the disposal of the carcass before the end of the biosecurity control period.</li> </ul> The department must approve in writing the disposal of the carcass as biosecurity waste. To obtain permission for disposal, the biosecurity industry participant must provide written procedures for disposal of the carcass.	Critical QPR ref: 3102
Security	5.3 While horses subject to biosecurity control are being held at the approved arrangement site, only personnel authorised by the department or in limited circumstances, supervised by department officers (e.g. truck drivers, flying veterinarians & flying grooms) are permitted to enter the post arrival quarantine compound or other areas of the site.  Note: While horses subject to biosecurity control are being held at the site, the department will not approve the entry of non-essential personnel.	Major QPR ref: 3103
Isolation	5.4 Horses that are subject to biosecurity control must not be housed, held or exercised within 100 metres of horses that have an Australian health status.  Horses that are stabled in the same post arrival quarantine compound all have an equivalent health status.  If horses subject to biosecurity control come within 100m of another horse subject to biosecurity control stabled in a different post arrival quarantine compound (e.g. during training) the consignments will be linked so that both compounds will take on the health status of the group with the latest expected date of release from biosecurity control.	Major QPR ref: 3104
Isolation	5.5 Horses subject to biosecurity control must not be allowed to enter a post arrival quarantine compound unless, within 14 days prior to the entry of the horses: <ul style="list-style-type: none"> <li>a departmental veterinary officer has inspected the post arrival quarantine compound, and</li> <li>certified that the post arrival quarantine compound has been adequately cleaned.</li> </ul>	Minor QPR ref: 3107
Treatment	5.6 Vehicles that have transported horses into the post arrival quarantine compound, or that have otherwise had contact with horses within the post arrival quarantine compound while the horses were subject to biosecurity control, must not leave the post arrival quarantine compound until thoroughly cleaned and disinfected and inspected by a departmental veterinary or biosecurity officer.	Critical QPR ref: 3108

**Table 6 Hygiene**

KAO	Condition	Nonconformity guide
Containment	6.1 Buildings and/or structures must be maintained in a state of good repair.	Major QPR Ref: 3105
Hygiene	6.2 The biosecurity areas must remain clean and fit for their intended purpose at all times.	Major QPR Ref: 3106

**Table 7A Clothing and footwear**

KAO	Condition	Nonconformity guide
Containment	7.1 Except in a situation set out in condition 7.4, when a person enters a post arrival quarantine compound while horses subject to biosecurity control are present within the facility they must put on outer clothing and footwear that will only be worn in the compound.	Major QPR Ref: 3109
Containment	7.2 Except in a situation set out in condition 7.4, when a person leaves a post arrival quarantine compound that contains horses subject to biosecurity control, they must shower and change their outer clothing and footwear. The outer clothing and footwear that they change into must not have been worn in the post arrival quarantine compound.  Note: No shower or change of outer clothing is required if there are no horses in the compound or if the horses present have Australian health status and are not subject to biosecurity control.	Major QPR Ref: 3110
Containment	7.3 Except in a situation set out in condition 7.4 and subject to condition 7.5, any clothing or footwear that is worn or stored in a post arrival quarantine compound when horses subject to biosecurity control are present must stay in the compound until horses that were stabled in the compound at the time the clothing or footwear was worn or stored have been released from biosecurity control.  Note: No restriction on clothing or footwear exists if no horses are located in the compound or if the horses present have Australian health status and are not subject to biosecurity control.	Major or critical QPR Ref: 3111
Containment	7.4 Where, in accordance with the approved procedures, a person takes a horse subject to biosecurity control out of a post arrival quarantine compound for the purpose of exercising the horse or for another purpose for which the department has given written approval, the person is permitted to wear the clothing and footwear they were wearing inside the compound while they are exercising or otherwise dealing with the horse outside the compound, provided they comply with condition 7.6.  Underwear (boxers/briefs/bra) may be taken out of the compound only where a procedure for this has been documented and approved in the approved arrangement standard operating procedures manual and the procedure is followed. Hair ties may also be removed provided they are decontaminated through the shower with soap or shampoo or with alcohol wipes as per the site operation manual/standard operating procedures manual.  Note: Procedures in this condition 7.4 are not required if there is no horse consignment within the compound or if the horses present have an Australian health status and are not subject to biosecurity control.	Major QPR Ref: 3112
Treatment	7.5 Any disposable clothing worn in a post arrival quarantine compound while horses subject to biosecurity control are present must be treated as biosecurity waste unless/until the consignment has been released from biosecurity control, at which point disposable clothing can be disposed of as general waste.	Major or critical QPR Ref: 3113

**Table 7B Clothing and footwear**

KAO	Condition	Nonconformity guide
Treatment	<p>7.6 If a person has contact with a horse that is subject to biosecurity control, or waste from such a horse, the person must shower and change their outer clothing and footwear in the post arrival quarantine compound in which the horse is stabled. The person must change into clothing and footwear that has not been in the post arrival quarantine compound.</p> <p>Note: In the case of emergency personnel entering the compound in an emergency when horses under biosecurity control are present, the site operations manual/standard operating procedures manual must have documented procedures for communicating biosecurity conditions to emergency personnel, including acceptable decontamination measures.</p>	Major or critical QPR Ref: 3114

**Table 8 Equipment disinfection**

KAO	Condition	Nonconformity guide
Containment	<p>8.1 Equipment that is brought into a post arrival quarantine compound when horses subject to biosecurity control are present, must remain within the post arrival quarantine compound until the end of post arrival quarantine when the horses are released from biosecurity control.</p> <p>All equipment that was imported with the horses or has been in contact with horses subject to biosecurity control must remain in the horse compound for the duration of the post arrival quarantine except for those items detailed below:</p> <p>Eyeglasses, mobile phones, electronic access cards, approved arrangement site keys, laptops, iPads or tablets can be removed from the approved arrangement site during the post arrival quarantine isolation period after decontamination with alcohol wipes as per the approved arrangement site operations manual / standard operating procedure manual.</p> <p>Simple jewellery that can be adequately decontaminated is permitted to enter and leave the horse compound prior to the end of post arrival quarantine.</p> <p>Note: In some limited cases, the supervising department veterinary officer may authorise the removal of equipment from a post arrival quarantine compound before the horses are released from biosecurity control, provided it is cleaned and disinfected to the satisfaction of the supervising veterinary officer before removal.</p>	Major or critical QPR Ref: 3115

**Table 9 Non-biosecurity activities at the site**

KAO	Condition	Nonconformity guide
Arrangement Compliance	<p>9.1 The biosecurity industry participant must not permit a:</p> <ul style="list-style-type: none"> <li>• race meeting to be held at the approved arrangement site while horses are under biosecurity control are present; and/or</li> <li>• member of the public to enter the approved arrangement site while horses under biosecurity control are present for the purpose of watching horses train</li> <li>• except with written approval from the department. Approval must be sought early enough to allow adequate time for thorough assessment. In the case of a race meeting, application must be no less than one month prior to the intended date of the race meeting.</li> </ul>	Major QPR Ref: 3116

**Table 10 Security**

KAO	Condition	Nonconformity guide
Security	10.1 Areas of the approved arrangement site outside the post arrival quarantine compound where a horse subject to biosecurity control may be stabled, held, exercised, or otherwise located must have appropriate security control measures to ensure that the level of biosecurity protection is at least as high as that applied when the horse is in the post arrival quarantine compound.	Major QPR Ref: 4222
Security	10.2 While horses or other goods subject to biosecurity control are held at the site, it must at all times operate in a manner that prevents: <ul style="list-style-type: none"> <li>horses or other goods that are subject to biosecurity control from being moved and/or interfered with by persons other than those authorised to do so by a departmental veterinary officer</li> <li>equipment being moved out of the approved arrangement site, or out of a biosecurity area, other than in accordance with written permission from the department (which includes the approved procedures).</li> </ul>	Major or critical QPR Ref: 3120
Traceability	10.3 While horses or other goods subject to biosecurity control are located at the approved arrangement site, it must at all times operate in a manner that controls access to the site and access to the biosecurity control areas, including maintaining an access register (at a minimum). An access register must include the following (as a minimum): <ul style="list-style-type: none"> <li>the names of each person authorised to enter the site and areas of the site they are authorised to enter</li> <li>the names of each person who enters the site or any specified areas of the site</li> <li>the specified area of the site that each person enters (i.e. a particular post arrival quarantine compound, the surgery, the track, etc.)</li> <li>record of time and date of when they entered and when they exited the areas of the site.</li> </ul>	Minor QPR Ref: 3121
Notification	10.4 The department must be notified immediately of any incidents that could compromise the security, including biosecurity, of the approved arrangement site. This includes structural damage, unauthorised entry to the site, and removal of horses subject to biosecurity control, biosecurity waste or equipment from the site, or any breach, or suspected breach, of the approved procedures or these conditions.	Major or critical QPR Ref: 3122
Identification	10.5 The biosecurity areas, including post arrival quarantine compounds, must display a sign to effectively convey that status.	Minor QPR Ref: 4228
Identification	10.6 Biosecurity signs must: <ul style="list-style-type: none"> <li>be securely affixed</li> <li>be durable</li> <li>be prominently displayed and able to be clearly read by persons approaching the area at all times</li> <li>have black lettering on yellow background</li> <li>contain the words 'Biosecurity Area - No unauthorised entry or removal of goods, Penalties Apply' or 'Quarantine Area - No unauthorised entry or removal of goods, Penalties Apply' or words to similar effect.</li> </ul> <p>Note: Where new signs are being produced, they should use 'biosecurity' not 'quarantine'.</p>	Minor QPR Ref: 2929

**Table 11A Waste**

KAO	Condition	Nonconformity guide
Treatment	11.1 Biosecurity waste includes waste arriving with horses that are subject to biosecurity control when they enter the site, or generated within a post arrival quarantine compound and waste that comes from, or into contact with horses that are subject to biosecurity control. Waste generated from horses that have been released from biosecurity control may be disposed of as domestic waste.	Not applicable QPR Ref: 4223
Treatment	11.2 Subject to conditions 11.3 and 11.4, biosecurity waste must be cleaned up as soon as practicable after it is produced and effectively contained within the post arrival quarantine compound that it is in or generated in. Faecal waste produced by horses while outside the post arrival quarantine compound (e.g. during track work) during the first 96 hours of the quarantine period must be picked up and disposed of as biosecurity waste.	Major QPR Ref: 3124
Treatment	11.3 Waste created after 96 hours in a post arrival quarantine compound may be disposed of as biosecurity waste or alternatively may remain in the compound until horses are released from biosecurity control and can subsequently be disposed of as domestic waste. Biosecurity waste can only be removed from a post arrival quarantine compound before horses stabled in the compound are released from biosecurity control if it is contained and disposed of in accordance with conditions 11.6 and 11.7	Major QPR Ref: 3125
Treatment	11.4 Horse faecal and bedding material produced during the first 96 hours after the last horse has entered the post arrival quarantine compound is classified as biosecurity waste due to the potential for exotic or pest plant seeds being present in the horse's gut. After 96 hours, it is considered that any seeds will have passed through the horse and the exotic weed seed risk is sufficiently mitigated. This includes waste collected from the racetrack, pathways and stables. The first 96 hours biosecurity waste must be disposed of in accordance with condition 11.7 even if the horses that were stabled in the compound at the time it was produced have been released from biosecurity control.	Critical QPR Ref: 3126
Treatment	<p>11.5 After the first 96 hours that the horses are in the post arrival quarantine compound:</p> <ul style="list-style-type: none"> <li>• faecal material no longer needs to be specifically collected from the racetrack</li> <li>• the waste collected in the post arrival quarantine compound must be contained until horses within the compound are released</li> <li>• once horses have been released from biosecurity control the waste may be disposed of as domestic waste.</li> </ul> <p>If a disease of biosecurity concern is identified in any horse/s in the compound, waste produced after the first 96 hours may need to be disposed of as biosecurity waste. This scenario will be managed on a case-by-case basis, subject to a risk assessment conducted by the department depending on the disease in question.</p>	Major QPR Ref: 4224

## Table 11B Waste

KAO	Condition	Nonconformity guide
Containment	<p>11.6 Effective containment of solid biosecurity waste includes:</p> <ul style="list-style-type: none"> <li>placing the waste in bags that are sufficiently strong and impervious to prevent any waste escaping from the bag</li> <li>double bagging the waste within a bin</li> <li>having effective storage devices, such as sufficient bins/containers (with lids or otherwise able to be closed) of an appropriate size</li> <li>ensuring the bins/containers remain closed when not in use.</li> </ul> <p>Note: during daily periods of high frequency use the large bin top may remain open as long as bags within it are doubled and sealed closed. The bin top must be closed once the high frequency period is finished for the day.</p> <ul style="list-style-type: none"> <li>ensuring that the bins/containers are maintained in a reasonable state of repair</li> <li>securely storing the bins/containers within the site to prevent loss, spillage or unauthorised access.</li> </ul> <p>The bins/containers in which biosecurity waste is stored must be labelled 'Biosecurity Waste.'</p>	Minor or major QPR Ref: 3128
Treatment	<p>11.7 Disposal of biosecurity waste must, at minimum, include:</p> <ul style="list-style-type: none"> <li>transport of the waste from the post arrival quarantine compound by a department approved waste transporter or under full departmental supervision</li> <li>treatment/disposal of the waste by a department approved waste disposal facility by a method approved by the department.</li> </ul> <p>Biosecurity waste must be identified as such to the waste disposal company and/or waste transporter.</p>	Major or critical QPR Ref: 3129
Treatment	<p>11.8 Waste water must be screened through a soil trap or filter prior to discharge to a municipal sewer or a department approved treatment/holding tank.</p>	Major QPR Ref: 3130
Treatment	<p>11.9 Soil residues from the soil trap or filter are biosecurity waste.</p>	Major QPR Ref: 3131

## Table 12A Husbandry

KAO	Condition	Nonconformity guide
Treatment	<p>12.1 The rectal temperature of each horse must be taken under departmental supervision within four hours of the horse arriving at the post arrival quarantine compound. The temperature must be recorded in the health record for the horse and this entry in the health record must be signed by the supervising departmental veterinary officer.</p>	Minor or major QPR Ref: 3135
Inspection	<p>12.2 A biosecurity health inspection of each horse subject to biosecurity control must be undertaken by a departmental veterinary officer within 24 hours of the horse entering the approved arrangement site. Details of the inspection must be recorded in the health record for the horse.</p>	Minor QPR Ref: 3136
Inspection	<p>12.3 A full health inspection of each horse subject to biosecurity control must be undertaken by a private veterinarian under departmental supervision within 24 hours of the horse entering the approved arrangement site, including a general examination, an inspection for ticks, taking a blood sample and a nasopharyngeal swab (if required). Details of the inspection must be recorded in the health record for the horse.</p>	Minor QPR Ref: 3137

**Table 12B Husbandry**

KAO	Condition	Nonconformity guide
Notification	12.4 Each calendar day that there is a horse that is subject to biosecurity control in the approved arrangement site, a completed compliance report must be sent by the next day to the department using the contact details provided for this purpose. The report must be in a form approved by the department and must be accurate and not contain false or misleading information.	Minor or major QPR Ref: 3138
Treatment	12.5 Each horse that is subject to biosecurity control must have its rectal temperature taken twice each day. Each time a horse's temperature is taken it must be at least eight hours from the last time the horse's temperature was taken. Every temperature recording must be written in the health record for the horse.  Note: If a horse's temperature is not or cannot be taken when required then a procedure must be documented in the approved arrangement site operations manual/standard operating procedure manual, and this procedure must be undertaken to manage the situation and biosecurity risk.	Minor or major QPR Ref: 3139
Arrangement Compliance	12.6 A biosecurity officer must supervise the taking and recording of at least one of the daily rectal temperatures for the first four days that the horse is in a post arrival quarantine compound. The biosecurity officer must sign the horse's health record where temperatures are recorded to confirm that the temperatures were taken under supervision and that the temperature and any observations recorded are accurate.	Major QPR Ref: 3140
Notification	12.7 If at any time the rectal temperature of any: <ul style="list-style-type: none"> <li>• horse subject to biosecurity control is taken and found to be 38.5°C or higher</li> <li>• foal under six months of age subject to biosecurity control is taken and found to be 39°C or higher</li> </ul> on two consecutive occasions, taken at least eight hours apart, the departmental veterinary officer must be notified within two hours of the temperature being taken.	Major QPR Ref: 3141
Notification	12.8 If a horse's rectal temperature is not recorded on any day while the horse is subject to biosecurity control the department must be notified before 10am on the day after the day on which the temperature was not taken.	Major QPR Ref: 3142
Notification	12.9 If a horse's rectal temperature is recorded less than three times during two consecutive days while the horse is subject to biosecurity control, the department must be notified before 10am on the day after the second of those two consecutive days.	Major QPR Ref: 3143
Awareness	12.10 The biosecurity industry participant must verify that private veterinarians and other authorised personnel working within the approved arrangement site comply with the conditions set out in this document and the approved procedures.	Major QPR Ref: 3144
Arrangement Compliance	12.11 The biosecurity industry participant must direct a person to leave the approved arrangement site if that person is engaging in conduct that could result in the introduction, establishment or spread of diseases or pests that will or could cause significant damage to human beings, animals, plants, other aspects of the environment or economic activities.	Major QPR Ref: 3145

**Table 12C Husbandry**

KAO	Condition	Nonconformity guide
Treatment	<p>12.12 One nasopharyngeal swab must be taken from each horse that is subject to biosecurity control at each of the following times:</p> <ul style="list-style-type: none"> <li>• within 24 hours after the arrival of the horse at the site (this swab is not required if horses in the consignment undertook the pre export quarantine period within the same overseas PEQ facility)</li> <li>• four to six days after the arrival of the last horse in the relevant post arrival quarantine compound</li> <li>• within four days prior to the day on which it is anticipated that the horse will be released from biosecurity control</li> <li>• when two consecutive rectal temperature results of 38.5 degrees (39°C for foals under six months of age) or above have been recorded.</li> </ul> <p>Note: there must be a minimum gap of eight hours between the two rectal temperature readings.</p>	Major QPR Ref: 3146
Treatment	<p>12.13 Nasopharyngeal swabs must be taken by a private veterinarian under the supervision of a departmental veterinary officer.</p>	Major QPR Ref: 3147
Supporting	<p>12.14 Each time that a nasopharyngeal swab is taken from a horse, the biosecurity industry participant must ensure that:</p> <ul style="list-style-type: none"> <li>• the swab is sent to the Australian Animal Health Laboratory (AAHL) for PCR testing for influenza A virus or equine influenza virus in accordance with the import permit conditions</li> <li>• arrangements are made with AAHL to have the test results sent to the biosecurity industry participant and supervising departmental veterinary officer and the following departmental contacts:  <a href="mailto:horses@agriculture.gov.au">horses@agriculture.gov.au</a>  and  <a href="mailto:horsesmelbourne@agriculture.gov.au">horsesmelbourne@agriculture.gov.au</a>  or  <a href="mailto:horsessydney@agriculture.gov.au">horsessydney@agriculture.gov.au</a></li> <li>• the test results are recorded in the horse's health record and in the daily compliance report</li> <li>• the supervising departmental veterinary officer is immediately notified of any positive test results.</li> </ul> <p>Note: the final swab taken from horses within four days prior to release may be tested at a different laboratory approved by the department. For example, for approved arrangement sites in NSW, final swabs may also be sent to the NSW government laboratory, the Elizabeth MacArthur Institute (EMAI).</p>	Major or critical QPR Ref: 3148
Awareness	<p>12.15 The biosecurity industry participant must ensure that all site personnel including private veterinarians working at the approved arrangement site are aware of the need to notify the biosecurity industry participant if they suspect an animal is suffering from an exotic or notifiable disease.</p> <p>The biosecurity industry participant must notify the supervising departmental veterinarian if they become aware of an animal potentially suffering from an exotic or notifiable disease within two hours.</p>	Major or critical QPR Ref: 3149

**Table 13A Record conditions**

<b>KAO</b>	<b>Condition</b>	<b>Nonconformity guide</b>
Traceability	13.1 Records provided to the department must be accurate and must not contain false or misleading information.	Major QPR Ref: 3151
Traceability	13.2 Records and administrative procedures must be sufficient to enable the department to confirm that the approved arrangement site (including the post arrival quarantine compound, track or surgical facility) has adequate controls to effectively manage biosecurity.	Minor or Major QPR Ref: 3152
Traceability	13.3 Records must include the date the record was made, who made the record, the signature (or electronic equivalent) of the person who made the record and, where necessary, the signature of the person who reviewed the record. They must be made in a manner that prevents them being subsequently altered.	Minor or Major QPR Ref: 3153
Traceability	13.4 Records (electronic or manual) of goods that have been subject to biosecurity control while at the approved arrangement site must be maintained. Records for the last six months must be kept on site.	Minor QPR Ref: 3155
Traceability	13.5 Records for each consignment of horses that is held at the site during their post arrival quarantine period must include: <ul style="list-style-type: none"> <li>• a copy of all biosecurity directions/orders and forms</li> <li>• Import Permit number</li> <li>• copies of horse names and identifications</li> <li>• daily health records</li> <li>• date of arrival of horses</li> <li>• date of release of horses</li> <li>• details of any treatments and treatment approvals</li> <li>• disease investigation results, all veterinary records and any other laboratory test results</li> <li>• method and date of waste disposal and/or treatment</li> <li>• stable, yard and equipment cleaning regime.</li> </ul>	Minor or Major QPR Ref: 3156
Traceability	13.6 Health records must be maintained for each horse and must be completed daily while the horse is subject to biosecurity control. This record must contain at least the following: <ul style="list-style-type: none"> <li>• name of the approved arrangement site and post arrival quarantine compound in which the horse is stabled</li> <li>• name of importer, owner and trainer</li> <li>• country of export</li> <li>• name of the horse</li> <li>• details of any observed illness or abnormal behaviour</li> <li>• rectal temperature (am and pm), and if it was not possible to take the rectal temperature both in the morning and the evening, the time, date and reason the temperature reading was not taken</li> <li>• details of any treatment given (including who authorised the treatment)</li> <li>• details of routine and additional testing and test results.</li> </ul>	Minor or Major QPR Ref: 3157
Traceability	13.7 Records detailing the vermin and rodent control measures at the approved arrangement site must be maintained.	Minor QPR Ref: 3158

**Table 13B Record conditions**

KAO	Condition	Nonconformity guide
Traceability	<p>13.8 Records detailing cleaning and disinfection of personnel and equipment during the time that horses subject to biosecurity control are within the compound must be maintained and must include at least the following:</p> <ul style="list-style-type: none"> <li>• date of cleaning/disinfection</li> <li>• process and chemicals used</li> <li>• name of person who performed the treatment.</li> </ul>	Major QPR Ref: 3159
Traceability	<p>13.9 Records detailing cleaning and disinfection of buildings/facilities between consignments of horses subject to biosecurity control must be maintained and include the following:</p> <ul style="list-style-type: none"> <li>• date of cleaning/disinfection</li> <li>• process and chemicals used</li> <li>• name of person who performed the process</li> </ul>	Minor QPR Ref: 4225
Traceability	<p>13.10 Records detailing the management of other goods subject to biosecurity control (e.g. imported feed or feed additives) after the horses have been released from biosecurity control by one of the following methods:</p> <ul style="list-style-type: none"> <li>• movement to another approved arrangement site</li> <li>• disposal as biosecurity waste</li> <li>• export from Australia</li> <li>• in accordance with the conditions of the import permit</li> </ul> <p>During the time that the goods remain within the facility they must be clearly identified as subject to biosecurity control and contained in a lockable storage area.</p>	Minor QPR Ref: 4226
Traceability	<p>13.11 Records detailing water treatment must be maintained and must include at least the following:</p> <ul style="list-style-type: none"> <li>• date of treatment</li> <li>• chemical used</li> <li>• treatment details</li> <li>• name of person who performed the treatment.</li> </ul>	Minor or major QPR Ref: 3160
Traceability	<p>13.12 Records detailing use of the track by horses subject to biosecurity control must be maintained. These records must include:</p> <ul style="list-style-type: none"> <li>• the name of each horse that is exercised on the track</li> <li>• which post arrival quarantine compound it was stabled in, the time and date that the horse arrived at the track and the time that it left the track.</li> </ul>	Minor or Major QPR Ref: 3161
Traceability	<p>13.13 Records detailing examinations of the external perimeter fence of the approved arrangement site and each post arrival quarantine compound must be maintained.</p>	Minor QPR Ref: 3161

**Table 14 Office and general site conditions**

KAO	Condition	Nonconformity guide
Supporting	<p>14.1 The biosecurity industry participant must:</p> <ul style="list-style-type: none"> <li>provide the department with evidence that applicable work health and safety standards have been met including the provision of a first aid cabinet/kit which is fully stocked and meets the minimum commercial Australian Standard (AS2675-1983: Portable first aid kits for use by consumers)</li> <li>provide vehicle parking for visiting biosecurity officers (Note: This may require identified parking or providing a parking permit)</li> <li>ensure adequate security for any departmental technical equipment left at the site</li> <li>ensure that veterinary medicines are stored according to relevant regulations.</li> </ul>	Minor QPR Ref: 3163
Supporting	14.2 Staff amenities are to be provided for the use of biosecurity officers, including: access to a desk and chair, toilet facilities, hand washing facilities (within the biosecurity area) and a hygienic means of drying hands.	Minor QPR Ref: 2288
Supporting	14.3 The biosecurity industry participant must ensure that biosecurity officers have full access to the approved arrangement site during normal business hours (defined as Monday to Friday 9 am to 5 pm) and at all times that horses subject to biosecurity control are entering, leaving or on the site.	Major QPR Ref: 4229

**Table 15A General conditions**

KAO	Condition	Nonconformity guide
Arrangement Compliance	<p>15.1 The biosecurity industry participant must:</p> <ul style="list-style-type: none"> <li>carry out the biosecurity activities in accordance with the arrangement,</li> <li>comply with any conditions specified in the arrangement, and</li> <li>comply with any conditions to which the arrangement is subject.</li> </ul>	Minor, or major or critical QPR Ref: 4227
Arrangement Compliance	15.2 Goods subject to biosecurity control must be maintained and processed at an approved arrangement site appropriate for the biosecurity risk associated with the goods.	Major or critical QPR Ref: 3535
Arrangement Compliance	15.3 Goods subject to biosecurity control must be maintained and processed in accordance with the conditions of the relevant approved arrangement class.	Minor, major or critical QPR Ref: 2992
Arrangement Compliance	15.4 Goods subject to biosecurity control must be maintained and processed in accordance with import conditions specified in the department's Biosecurity Import Conditions Database (BICON).	Minor, major or critical QPR Ref: 2993
Arrangement Compliance	15.5 Goods subject to biosecurity control must be maintained and processed in accordance with an import permit (if applicable).	Minor, major or critical QPR Ref: 3536
Arrangement Compliance	15.6 Goods subject to biosecurity control must be maintained and processed in accordance with any other direction from the department.	Minor, major or critical QPR Ref: 2995
Arrangement Compliance	15.7 Goods subject to biosecurity control must be maintained and processed in accordance with the <i>Biosecurity Act 2015</i> and subordinate legislation.	Major or critical QPR Ref: 2996
Traceability	15.8 Ensure records are kept for a minimum of 18 months for goods subject to biosecurity control at the approved arrangement site.	Minor or major QPR Ref: 3006

**Table 15B General conditions**

KAO	Condition	Nonconformity guide
Notification	<p>15.9 Ceasing or transferring operations - the department must be informed, in writing, at least 15 working days prior to intended:</p> <ul style="list-style-type: none"> <li>• closure of a current approved arrangement site</li> <li>• relocation of the business, including the approved arrangement class function</li> <li>• ceasing of operation as an approved arrangement site.</li> </ul> <p>Any goods subject to biosecurity control that remain at the approved arrangement site must be treated or destroyed in accordance with a department approved method or transferred to another approved arrangement site with prior approval from the department. The biosecurity industry participant will be liable for associated costs.</p>	<p>Major QPR Ref: 3010</p> <p>Critical</p>
Isolation	<p>15.10 If there is any doubt as to whether goods:</p> <ul style="list-style-type: none"> <li>• are subject to biosecurity control</li> <li>• remain subject to biosecurity control</li> <li>• become subject to biosecurity control</li> </ul> <p>then the goods must be handled in accordance with conditions for goods subject to biosecurity control.</p>	<p>Major QPR Ref: 3011</p>
Notification	<p>15.11 The biosecurity industry participant must notify the department in writing as soon as practicable within 15 working days of becoming aware of any change of status, not previously been notified to the department, of the biosecurity industry participant or their associates relevant to the operation of the approved arrangement in relation to any of the following matters:</p> <ul style="list-style-type: none"> <li>• conviction of an offence or order to pay a pecuniary penalty under the <i>Biosecurity Act 2015, Quarantine Act 1908, Customs Act 1901, the Criminal Code or the Crimes Act 1914</i></li> <li>• debt to the Commonwealth that is more than 28 days overdue under the <i>Biosecurity Act 2015, Quarantine Act 1908, Customs Act 1901, the Criminal Code or the Crimes Act 1914</i></li> <li>• refusal, involuntary suspension, involuntary revocation/cancellation or involuntary variation of an import permit, quarantine approved premises, compliance agreement or approved arrangement under the <i>Quarantine Act 1908</i> or the <i>Biosecurity Act 2015</i>.</li> </ul>	<p>Critical QPR Ref: 3012</p>
Arrangement Compliance	<p>15.12 Departmental officers and department approved auditors, must be provided access to the approved arrangement site to perform the functions and exercise the powers conferred on them by the Biosecurity Act or another law of the Commonwealth.</p>	<p>Critical QPR Ref: 3013</p>
Arrangement Compliance	<p>15.13 Departmental officers and department approved auditors, must be provided with facilities and assistance as requested, and any required documents, records or things relevant to the audit.</p>	<p>Major or critical QPR Ref: 3014</p>
Notification	<p>15.14 The department must be notified of any reportable biosecurity incident as soon as practicable, in accordance with the determination made by the Director of Biosecurity.</p>	<p>Critical QPR Ref: 3015</p>
Arrangement Compliance	<p>15.15 Department approved auditors must be permitted to collect evidence of compliance and noncompliance with approved arrangement conditions through actions including the copying of documents and taking of photographs.</p>	<p>Major or critical QPR Ref: 3016</p>

**Table 15C General conditions**

KAO	Condition	Nonconformity guide
Notification	<p>15.16 The biosecurity industry participant must notify the department in writing as soon as practicable within 15 days of any change in:</p> <ul style="list-style-type: none"> <li>• persons in positions responsible for controlling, directing, enforcing or monitoring people performing activities associated with the approved arrangement</li> <li>• biosecurity industry participant details, including <ul style="list-style-type: none"> <li>- entity name</li> <li>- Australian Business Number or Australian Company Number</li> <li>- postal address</li> <li>- email address</li> <li>- telephone number.</li> </ul> </li> </ul>	Major or critical QPR Ref: 3836