Plant Exports Management System

Information for industry, exporters and Authorised Officers

What is PEMS?

The Plant Export Management System (PEMS) is an IT system that is used by the Department of Agriculture, to capture and store information relating to the export of plants and plant products from Australia.

What is new?

Previously, PEMS only allowed departmental plant export Authorised Officers (AOs) to enter and submit inspection results and any supporting documentation.

In November 2018, the department made PEMS available to industry.

This means there have been some changes to export documentation processes that you need to be aware of.

How will PEMS help me?

PEMS aims to streamline the plant export inspection documentation process for clients and external AOs by reducing the need for manual submission and processing of inspection documentation.

PEMS allows:

- **external AOs** to enter and submit inspection results, and any supporting documentation, to the department via the system.

- **exporters and EDI users** to view their Request For Permits (RFPs) in PEMS and upload supporting documentation directly into the system, post-inspection.

- **export registered establishments** to view and download inspection records from all inspections conducted at their establishment.

Key points

- PEMS is an IT system that captures and stores plant export inspection information.

- PEMS is now available for industry use.

- PEMS aims to streamline the plant export inspection documentation process for clients and external AOs.

- PEMS supports inspections for almost all plant export job functions.

- Manual records still need to be submitted in some circumstances.

- User guides and factsheets are available.

What inspections does PEMS support?

PEMS supports inspections for:

- plants and plant products, including for protocol markets and nursery products
- empty bulk vessels and empty containers
- calibration and loading of containers for in transit cold treatments
- Quality Systems Recognition (QSR).
- Mobile Bulk Loading

Will I still need to submit manual documentation?

Manual records will be accepted during unplanned PEMS outages, planned maintenance shutdowns; as well as where the AO does not yet have access to PEMS or where PEMS does not support particular plant export inspection records.

More information about manual record requirements is available on the PEMS webpage.

How will I know how to use it?

User guides and factsheets are available on the PEMS webpage www.agriculture.gov.au/pems.

Free online tutorials are being developed for all users. These are expected to be available soon.

The department will be conducting roadshows to showcase PEMS to clients and AOs. More information will be provided on the website and via Industry Advice Notices as it becomes available.

When can I start using PEMS?

Clients and AOs can now register for access to PEMS.

Please ensure that you have read the relevant user guide and are confident you understand the system, before registering and using PEMS.

For further information about how to register, see the PEMS webpage.

For more information

- For more information please visit www.agriculture.gov.au/pems.
- For general PEMS enquiries and technical support contact PEMS@agriculture.gov.au.
- For PEMS registration enquiries contact PlantExportTraining@agriculture.gov.au.
- To receive Industry Advice Notices about PEMS please subscribe at www.agriculture.gov.au/subscriptions.